

MONDAY, APRIL 22, 2019

The regular monthly meeting of the Council of the City of Lebanon, Pa., was held in Council Chamber of the Municipal Building, Lebanon, Pa., this evening, Chairperson Carey presiding.

The meeting was called to order at 6:31 p.m.

Present--Mr. Morales, Mr. Parker, Mr. Wertz, Mr. Wilson, and Mr. Carey, Chairperson.
Absent--none.

Also present were Mayor Sherry L. Capello; Chief of Police Todd Breiner; Donna Long Brightbill, City Solicitor; Robin L. Getz, Director of Public Works; Melissa E. Quinones, Director of Administration-Assistant to the Mayor; Duane Trautman, Fire Commissioner; and nine persons in the audience.

The minutes of the March 25, 2019, City Council meeting were presented by the City Clerk. There being no corrections, deletions or additions, the minutes were approved as presented.

Chairperson Carey announced that Council received a budget report for the period January 1 through March 31, 2019. Mayor Capello reported that 25 percent of the fiscal year is completed; revenues are at 20 percent; and expenditures are at 18 percent. She noted that the revenue from real estate taxes paid in April and will be reflected in next month's report.

Mr. Morales introduced Resolution No. 25, as follows:

A RESOLUTION AUTHORIZING THE DISPOSITION OF VARIOUS DOCUMENTS IN THE DEPARTMENT OF ADMINISTRATION AND THE FINANCE OFFICE.

WHEREAS, by virtue of Resolution No. 36, Sessions 2008-2009, passed finally by City Council on April 27, 2009, the City of Lebanon declared its intent to follow the procedures for the disposition of records as set forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued on December 16, 2008; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. The disposition of the following records in the Department of Administration is hereby approved:

- a. Accounts and Finance – 2010 and prior
- b. AFSCME Grievances – 2010 and prior

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- c. Alliance
- d. Assessed Value – 2017 and prior
- e. Blueprint Communities
- f. Board of Health – Pandemic – 2009 and prior
- g. Cellular Phones
- h. Child Labor Law
- i. City Council – Miscellaneous – 2010 and prior
- j. City of Lebanon Authority – 2000 and prior
- k. Coleman Memorial Park – 1992 and prior
- l. Community Development Block Grant Program – 2005 and prior
- m. Community of Lebanon Association – 2010 and prior
- n. Cumberland Street – Two-Way
- o. Dead/Defeated Legislation – 2000 and prior
- p. Elevators
- q. Enterprise Zone
- r. Fire Department – Letters of Support – 1986 and prior
- s. Flouridation – 1975 and prior
- t. Heart and Lung Act – 2001 and prior
- u. Jail, City
- v. Lawsuit – Alonso v City of Lebanon
- w. Lawsuit – Arnold and Fisher v City of Lebanon
- x. Lawsuit – Arocho v City of Lebanon
- y. Lawsuit – Ayabarrino v City of Lebanon
- z. Lawsuit – Beatty v City of Lebanon
- aa. Lawsuit – Bell v City of Lebanon
- bb. Lawsuit – Belleman v City of Lebanon
- cc. Lawsuit – Brodlic v City of Lebanon
- dd. Lawsuit – Carlson v City of Lebanon
- ee. Lawsuit – Commonwealth v Scibelli
- ff. Lawsuit – Cotto v City of Lebanon
- gg. Lawsuit – Darcus v City of Lebanon
- hh. Lawsuit – Diossa v City of Lebanon
- ii. Lawsuit – Dyabelko v City of Lebanon
- jj. Lawsuit – Dice v City of Lebanon
- kk. Lawsuit – Dumas v City of Lebanon
- ll. Lawsuit – Eisenhaur v City of Lebanon
- mm. Lawsuit – Ruiz and Aponte v City of Lebanon
- nn. Lawsuit – Ortiz v City of Lebanon
- oo. Lawsuit – Tompkins v City of Lebanon
- pp. Lawsuit – Validovs v. City of Lebanon
- qq. LERTA – 1993 and prior
- rr. Pa. Human Relations Commission – Feldenzer
- ss. Pa. Human Relations Commission – Ortiz
- tt. Pa. Human Relations Commission – Peffley and Stima
- uu. Pa. Human Relations Commission - Rasheed
- vv. Peat Marwick

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- ww. Plumbing Board
- xx. Plumbing Code
- yy. Property – Sales and Purchases – 2005 and prior
- zz. Railroads – 2005 and prior
- aaa. Recycling
- bbb. Refuse Authority – 2009 and prior
- ccc. Residency – 2000 and prior
- ddd. Retirement – 2004 and prior
- eee. Route 72 Bypass
- fff. Safety Committee – 2013 and prior
- ggg. Sealer of Weights and Measures
- hhh. Schools – 2010 and prior
- iii. Sheriff's Sale – 2014 and prior
- jjj. Skateboarding
- kkk. Taxes – 2000 and Prior
- lll. Taxes - Exemptions
- mmm. Taxes – Two Rate
- nnn. Taxes – Occupation
- ooo. Unity – 2006 and prior
- ppp. Utilitech
- qqq. Year 2000 Compliance
- rrr. Zoning – 2010 and prior

SECTION 2. The disposition of the following records in the Finance Office is hereby approved:

- a. Bank transfer list – 2005 and prior
- b. Borrowing Bond loans – 1987 and prior
- c. Budget/Audit Worksheets 2007 and prior
- d. Cash postings – 2007 and prior
- e. Cash updates – 2007 and prior
- f. Check copies (yellow) 2005 and prior
- g. City gasoline reports – 2003 and prior
- h. City tax conversion reports – 2000 and prior
- i. Clear Check Reports – 2004 and prior
- j. Daily Balancing Sheets – 2007 and prior
- k. Deleted batches – 2000 and prior
- l. Fixed Asset reports – 2005 and prior
- m. GAMBA Check Disbursements – 2007 and prior
- n. Health benefit claims – 2004 and prior
- o. Journals – 2006 and prior
- p. Loans paid – 2000 and prior
- q. Mortgage tax tape info – 2007 and prior
- r. Occupational Tax – 1993 and prior
- s. Parking meter reports – 1989 and prior
- t. Penalties Incurred – 2007 and prior

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- u. Period End Reports – 2006 and prior
- v. Postage Slips – 2006 and prior
- w. Program Income – 2006 and prior
- x. Real Estate Alpha – 1996 and prior
- y. Tax Claim Bureau – 1995 and prior
- z. Tax Receipts – 2006 and prior
- aa. Tax Rolls – 2010 and prior
- bb. Transfer balances – 2007 and prior
- cc. Treasurer Reports – 2006 and prior

Resolution No. 25 was passed finally on motion of Mr. Morales, seconded by Mr. Parker. Yeas--Mr. Carey, Mr. Morales, Mr. Parker, Mr. Wertz, and Mr. Wilson--5; nays--none.

The meeting was adjourned at 6:45 p.m.

CHERYL J. GIBSON, Clerk