

TUESDAY, MAY 26, 2020

The monthly meeting of the Council of the City of Lebanon, Pa., was held in Council Chamber of the Municipal Building, Lebanon, Pa., this evening, Chairperson Carey presiding. Due to the Corona Virus Pandemic the meeting was held virtually via Zoom. This is the first meeting since the Council meeting of April 27, 2020.

The meeting was called to order at 6:30 p.m.

Present—Mrs. Keller, Mr. Miller, Mr. Morales, Mr. Wertz, and Mr. Carey, Chairperson.
Absent--none.

Also present were Mayor Sherry L. Capello; Chief of Police Todd Breiner; Donna Long Brightbill, City Solicitor; Robin L. Getz, Director of Public Works; Melissa E. Quinones, Director of Administration-Assistant to the Mayor; Duane Trautman, Fire Commissioner; and two members of the news media.

The minutes of the February 24 and April 27, 2020, City Council meetings were presented by the City Clerk. There being no corrections, deletions or additions, the minutes were approved as presented.

Chairperson Carey announced that Council received a budget report for the period January 1 through April 30, 2020. Mayor Capello reported that 33 percent of the fiscal year is completed; revenue is at 28 percent and expenditures are at 24 percent. Mayor Capello reported that for the same period in 2019 revenue was at 36 percent and expenditures were about the same. She reported that while working with city staff on an Economic Recovery Plan, she discovered that the number of unemployment claims dropped after the federal government's Paycheck Protection Program was implemented. She reported that city government also operates as a business and the impact of the pandemic had a negative affect on the City of Lebanon. In a worst case scenario, she anticipates a loss of \$1.6 million in revenue; in the best case scenario, she anticipates a loss of \$1 million in revenue. She reported that she will continue to monitor the situation and make adjustments. She anticipates to have a more accurate projection for earned income tax revenue after the second quarter payments are received in July. She added that she is also concerned about small businesses in the city and continues to monitor the situation. She is hoping the loan program for small businesses will help the owners recover from the Governor's Stay at Home Order which required many businesses to close the doors in an effort to slow the curve of the COVID-19 pandemic.

Chairperson Carey announced that the following communications have been received by Council:

- a. Mayor Sherry L. Capello, informing Council of the appointment of Dr. Marianne Bartley, 1516 Elm Street, Lebanon, to the Land Bank to fill the unexpired term of Craig Gates, effective April 15, 2020. Mayor Capello reported that Mr. Gates accepted a position on the Zoning Hearing Board. In accordance with the Pa. Municipalities Planning Code, a member of the Zoning Hearing Board cannot serve

- on other Boards for the municipality. Mr. Gates served on the Land Bank as the civic representative. She reported that Dr. Bartley is involved with the Lebanon Rotary Club and was the former Superintendent of the Lebanon School District.
- b. Mayor Sherry L. Capello, informing Council of the reappointment of Harriet Faren, 1261 Nowlen Street, Lebanon; Larry Stohler, 108 East Grant Street, Lebanon, and James Snell, Esquire, 322 South Eighth Street, Lebanon, to the Housing Board of Appeals for a five-year term, effective retroactively to May 1, 2020; and reappointing Fire Commissioner Duane Trautman as an Ex-officio member for a five-year term, effective retroactively to May 1, 2020. Mayor Capello reported that appeals to the Property Maintenance Code come before the Board. She added that the Board rarely hears cases; however, the City needs to have the Board in place.
 - c. City of Lebanon Planning Commission, recommending the adoption of the proposed Zoning Code. Mayor Capello reported that the Pa. Municipalities Planning Code requires that both the City and County planning agencies review the proposed zoning code. She further reported that the Steering Committee spent two years working on a new comprehensive zoning code. The proposed ordinance includes most of the same districts in addition to some new districts and criteria. The proposed ordinance is more user friendly than the current ordinance. Mayor Capello reported that the Early Intervention Plan included an update to the zoning ordinance as an action item.
 - d. Julie Cheyney, Executive Director, Lebanon County Planning Department, recommending the adoption of the proposed Zoning Code.
 - e. Yassmin Gramian, P.E., Acting Secretary, PennDot, transmitting notice of the 2020 Liquid Fuels Tax Fund payment in the amount of \$773,144.73. Mayor Capello reported that the payment is based on the total miles of streets (approximately 96.75) and the population. The money is used to pay for energizing street lights and traffic signals, street paving, and snow removal. In addition, the monies have been used to pay for engineering fees for the Route 422 repaving project.
 - f. Yassmin Gramian, P.E., Acting Secretary, PennDot, transmitting notice of the 2020 Road Turnback Annual Maintenance payment in the amount of \$37,240.00. Mayor Capello reported that the annual payment is based on \$4,000 per mile and the City of Lebanon maintains approximately 9 miles of state highways.

Mr. Morales introduced Resolution No. 5, as follows:

A RESOLUTION AUTHORIZING THE PROPER OFFICIALS OF THE CITY OF LEBANON TO FILE A GRANT APPLICATION WITH THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES FOR THE CONSTRUCTION OF A PAVILION AND RESTROOMS AT COLEMAN MEMORIAL PARK AND FOR A CONNECTOR TRAIL IN COLEMAN MEMORIAL PARK FROM 22ND STREET TO EHRGOOD DRIVE.

WHEREAS, the City of Lebanon (“Applicant”) desires to undertake the following project: Coleman Memorial Park Improvement Project; and

WHEREAS, the total project cost is \$351,500.00 with fifty percent of the cost being funded by the City of Lebanon and the Coleman Memorial Park Board of Trustees; and

WHEREAS, the Applicant desires to apply to the Pa. Department of Conservation and Natural Resources (“Department”) for a grant in the amount of \$175,750.00 for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled “Terms and Conditions of Grant” and a document entitled “Grant Agreement Signature Page”; and

WHEREAS, the Applicant understands that the contents of the document entitled “Terms and Conditions of Grant”, including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the Applicant and the Department if the Applicant is awarded a grant.

NOW, THEREFORE, Be It Resolved by the Council of the City of Lebanon, Pennsylvania, and it is hereby resolved by the authority of the same, that:

SECTION 1. The “Grant Agreement Signature Page” may be signed on behalf of the Applicant by the official who, at the time is signing, has the title of Mayor.

SECTION 2. If this official signed the “Grant Agreement Signature Page” prior to the passage of this resolution, this grant of authority applies retroactively to the date of signing.

SECTION 3. If the Applicant is awarded a grant, the “Grant Agreement Signature Page”, signed by the above officials, will become the Applicant/Grantee’s executed signature page for the Grant Agreement, and the Applicant/Grantee will be bound by the Grant Agreement.

SECTION 4. Any amendment to the Grant Agreement may be signed on behalf of the Grantee by the official who, at the time of signing the amendment, has the title specified in paragraph 1 and the Grantee will be bound by the amendment.

Mayor Capello explained that the cost of the total project is \$351,500 and the grant is a 50/50 match. The City’s share for the connector spur is \$90,750 and the Coleman Memorial Park Board of Trustees’ share for the restrooms and pavilion is \$85,000. The restrooms and pavilion are new construction and will be located near the pavilion currently used for weddings. Mayor Capello explained that initially there were more amenities proposed for the new pavilion; however, due to cost, the Board made the decision to cut back on amenities. The new pavilion will have improved electrical service.

Resolution No. 5 was passed finally on motion of Mr. Morales, seconded by Mr. Wertz. Yeas—Mrs. Keller, Mr. Miller, Mr. Morales, Mr. Wertz, and Mr. Carey, Chairperson—5; nays—none.

Mrs. Keller introduced Resolution No. 6, as follows:

A RESOLUTION SUPPORTING THE COUNTY OF LEBANON’S FILING OF A GRANT APPLICATION WITH THE PENNSYLVANIA DEPARTMENT OF

CONSERVATION AND NATURAL RESOURCES FOR FUNDING FOR PHASE 1 OF IMPROVEMENTS TO THE JOHN E. WENBERT MEMORIAL PARK LOCATED IN THE CITY OF LEBANON; AND AUTHORIZING THE MAYOR OF THE CITY OF LEBANON TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LEBANON, COUNTY OF LEBANON, LEBANON VALLEY RAILS-TO-TRAILS, INC., AND LEBANON VALLEY CONSERVANCY.

WHEREAS, two tracts of land in the Second Ward of the City of Lebanon have been identified for the development of the John E. Wengert Memorial Park; and

WHEREAS, the City of Lebanon has partnered with the County of Lebanon, Lebanon Valley Rails-to-Trails, Inc., and the Lebanon Valley Conservancy for the development of the John E. Wengert Memorial Park; and

WHEREAS, this multi-phase project will bring additional recreation and trails to serve the Lebanon community; and

WHEREAS, the County of Lebanon has filed a grant application with the Pennsylvania Department of Conservation and Natural Resources for funding for Phase 1 of improvements to the John E. Wengert Memorial Park; and

WHEREAS, the majority of the project is on city-owned land and the City of Lebanon has agreed to accept responsibility for maintenance for the park; and

WHEREAS, the responsibilities for the development and maintenance of the Park are set forth in a Memorandum of Understanding between the City of Lebanon, County of Lebanon, Lebanon Valley Rails-to-Trails, Inc., and the Lebanon Valley Conservancy.

Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. Lebanon City Council supports the County of Lebanon's filing of a grant application with the Pennsylvania Department of Conservation and Natural Resources for funding for Phase 1 of improvements to the John E. Wengert Memorial Park.

SECTION 2. The Mayor of the City of Lebanon, Lebanon County, is hereby authorized to execute a Memorandum of Understanding between the City of Lebanon, County of Lebanon, Lebanon Valley Rails-to-Trails, Inc., and the Lebanon Valley Conservancy for the development and maintenance of the John E. Wengert Memorial Park.

SECTION 3. A copy of the executed Memorandum of Understanding shall be attached to and hereby made part of this resolution.

Mayor Capello explained the City of Lebanon partnered with the County of Lebanon, Lebanon Valley Rails-to-Trails, and the Lebanon Valley Conservancy for the development of the John E. Wengert Memorial Park. The park is in memory of John E. Wengert who owned and

operated Wengert’s Dairy and is also one of the founders of Lebanon Valley Rails to Trails. The park will supplement the rail trail and will include different educational amenities and a butterfly garden. Councilmember Keller stated that it is her understanding that the park will include an amphitheater and she asked what that will include. Councilmember Morales replied that it is his understanding the amphitheater will be rustic. Mayor Capello explained that the proposed plan also includes a parking lot for 12 vehicles near the former Maribelle’s restaurant.

Mayor Capello explained that the John E. Wengert Park will end at 16th Street. Another proposed phase would extend the park to 22nd Street. Councilmember Keller asked if the City of Lebanon will receive stormwater credits for this park to which Mayor Capello replied that is not known at the present time.

Resolution No. 6 was passed finally on motion of Mrs. Keller, seconded by Mr. Miller. Yeas—Mrs. Keller, Mr. Miller, Mr. Morales, Mr. Wertz, and Mr. Carey, Chairperson—5; nays—none.

Mr. Miller introduced Resolution No. 7, as follows:

A RESOLUTION AUTHORIZING THE PROPER OFFICIALS OF THE CITY OF LEBANON TO FILE A GRANT APPLICATION WITH THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES FOR A FEASIBILITY STUDY ON THE SITE OF THE FOOTPRINT OF THE COLEMAN MEMORIAL PARK/LAUTHER MEMORIAL WATER COMPLEX.

WHEREAS, the City of Lebanon (“Applicant”) desires to undertake the following project: Coleman Memorial Park Feasibility Study; and

WHEREAS, the total project cost is \$30,000.00 with fifty percent of the cost being funded by the City of Lebanon; and

WHEREAS, the Applicant desires to apply to the Pa. Department of Conservation and Natural Resources (“Department”) for a grant in the amount of \$15,000.00 for the purpose of carrying out this project; and

WHEREAS, the Applicant desires to apply to the Pa. Department of Conservation and Natural Resources (“Department”) for a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled “Terms and Conditions of Grant” and a document entitled “Grant Agreement Signature Page”; and

WHEREAS, the Applicant understands that the contents of the document entitled “Terms and Conditions of Grant”, including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the Applicant and the Department if the Applicant is awarded a grant.

NOW, THEREFORE, Be It Resolved by the Council of the City of Lebanon, Pennsylvania, and it is hereby resolved by the authority of the same, that:

SECTION 1. The “Grant Agreement Signature Page” may be signed on behalf of the Applicant by the official who, at the time is signing, has the title of Mayor.

SECTION 2. If this official signed the “Grant Agreement Signature Page” prior to the passage of this resolution, this grant of authority applies retroactively to the date of signing.

SECTION 3. If the Applicant is awarded a grant, the “Grant Agreement Signature Page”, signed by the above officials, will become the Applicant/Grantee’s executed signature page for the Grant Agreement, and the Applicant/Grantee will be bound by the Grant Agreement.

SECTION 4. Any amendment to the Grant Agreement may be signed on behalf of the Grantee by the official who, at the time of signing the amendment, has the title specified in paragraph 1 and the Grantee will be bound by the amendment.

Mayor Capello explained that this is a \$30,000 project with a 50/50 match. The City of Lebanon applied to the County of Lebanon for a Marcellus Shale grant in the amount of \$15,000 to cover its share of the cost. She added that if the City of Lebanon’s grant application is not approved by the County Commissioners, the City will not move forward with the Feasibility Study. The Feasibility Study would address the best use for the site of the footprint of the pool at Coleman Memorial Park.

Councilmember Keller asked if a Feasibility Study is mandated. Mayor Capello replied that in order to receive funding from the Pa. Department of Conservation and Natural Resources, a Feasibility Study must be completed for a smaller project and a Master Site Plan must be completed for a larger project. DCNR recommended that the City of Lebanon complete a Feasibility Study prior to submitting a grant application to fund the project.

Laura LeBeau, WiLBuR Radio, asked when the City of Lebanon will know if the Marcellus Shale grant application has been approved. Community and Economic Development Administrator Janelle Mendoff stated that to date, she has not received notice, but she will follow up with County Administrator Jamie Wolgemuth.

Resolution No. 7 was passed finally on motion of Mr. Miller, seconded by Mr. Wertz. Yeas—Mr. Miller, Mr. Wertz, and Mr. Carey, Chairperson—3; nays—Mrs. Keller and Mr. Morales—2.

Mr. Wertz introduced Resolution No. 8, as follows:

A RESOLUTION AMENDING RESOLUTION NO. 13, SESSIONS 2016-2017, APPROVING AN AGREEMENT BETWEEN THE CITY OF LEBANON AND METROPOLITAN EDISON FOR PROVIDING LED STREET LIGHTING SERVICE IN THE CITY OF LEBANON, TO SPECIFY THE UPGRADE OF 198 SODIUM VAPOR AND

MERCURY VAPOR STREET LIGHTS IN MULTIPLE AREAS OF THE CITY OF LEBANON TO LED LIGHTING.

WHEREAS, an agreement between the City of Lebanon and Metropolitan Edison Company, (hereinafter Met-Ed), was approved by Lebanon City Council on June 27, 2016, whereby said Company shall furnish LED street lighting service; and

WHEREAS, it is necessary and proper that street lighting should be upgraded to LED service.

NOW, THEREFORE, Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. Pursuant to the provisions and terms of the Company's applicable Rate Schedules and Riders, and the rules and regulations now on file and such rules and regulations, Rate Schedules and Riders hereafter filed from time to time and in effect with the Pennsylvania Public Utility Commission (hereinafter Tariff), Council hereby orders and directs Met-Ed to upgrade 141 existing sodium vapor and 57 mercury vapor street lights to LED service in multiple areas of the City of Lebanon.

SECTION 2. A copy of the street lighting change authorization/supplement is attached to and hereby made part of this resolution.

Mayor Capello explained this supplement is to continue with the upgrade to LED street lighting throughout the City of Lebanon.

Resolution No. 8 was passed finally on motion of Mr. Wertz, seconded by Mrs. Keller. Yeas—Mrs. Keller, Mr. Miller, Mr. Morales, Mr. Wertz, and Mr. Carey, Chairperson—5; nays—none.

Mr. Wertz introduced Resolution No. 9, as follows:

A RESOLUTION AMENDING BILL NO. 13, SESSIONS 2018-2019, THE SAME BEING THE BUDGET FOR FISCAL YEAR 2020.

Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. Bill No. 13, Sessions 2018-2019, the same being the budget for fiscal year 2020, is hereby amended, as follows:

- a. The title of Account No. 001.0304.411.3620, "Heating", was amended to "Natural Gas", and the budgeted amount decreased in the amount of \$500, from \$3,500 to \$3,000.
- b. The budgeted amount of Account No. 001.0304.411.3610, "Electric", was increased in the amount of \$500, from \$3,000 to \$3,500.

SECTION 2. Any resolution or part of resolution conflicting with the provisions of this resolution be and the same are hereby repealed so far as the same affects this resolution.

Mayor Capello explained that this amendment is to correct a typographical error when the ordinance was prepared.

Resolution No. 9 was passed finally on motion of Mr. Wertz, seconded by Mr. Morales. Yeas—Mrs. Keller, Mr. Miller, Mr. Morales, Mr. Wertz, and Mr. Carey, Chairperson—5; nays—none.

Mrs. Keller introduced Resolution No. 10, as follows:

A RESOLUTION AMENDING THE ANNUAL PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR FISCAL YEAR 2019 TO INCLUDE THE ADDITIONAL FUNDING RECEIVED FOR THE RESPONSE TO COVID-19.

WHEREAS, the City of Lebanon prepared a Five Year Housing and Community Development Plan for the period 2015-2019 which includes the Community Development Block Grant Program; and

WHEREAS, the City of Lebanon has developed an Annual Plan for each program year for the use of federal funds; and

WHEREAS, Congress passed the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES) from which the City of Lebanon will receive an additional \$391,481.00 in CDBG funds; and

WHEREAS, the City of Lebanon desires to amend the 2019 plan to allocate these additional funds to provide assistance to small businesses; and

WHEREAS the City of Lebanon published its intent for the allocation of these additional funds on May 18, 2020, and indicated that the budget for the 2020 CDBG CARES amendment shall include \$39,148.00 for administrative costs and \$352,333.00 for small business assistance.

NOW, THEREFORE, Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. The budget for the Amendment is as follows:

Administration	\$ 39,148
Small Business Assistance	<u>352,333</u>
Total	\$ 391,481

SECTION 2. The Amendment to the Action Plan for the FY 2019 CDBG Program is hereby in all respects approved and the City Clerk is hereby directed to submit a copy of said Amendment to the FY 2019 Action Plan with the minutes of this meeting to U.S. Department of Housing and Urban Development, Philadelphia Field Office for their review and approval.

SECTION 3. The Mayor on behalf of the City of Lebanon is authorized to file the amendment for CARES financial assistance with the U.S. Department of Housing and Urban Development, which has indicated its willingness to make available a grant to carry out the CDBG Program in the amount of \$391,481 and is further, authorized to act as an authorized representative of Lebanon to sign any and all documents in regard to these programs.

SECTION 4. The Mayor, on behalf of the City of Lebanon, is hereby authorized to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, and also any supplemental or revised data which the U.S. Department of Housing and Urban Development may request in connection with the review of this application.

Mayor Capello explained that when Pa. Governor Wolf and Secretary Rachel Levine ordered non-essential businesses to close during the COVID-19 pandemic, many small businesses like restaurants were negatively affected. The City of Lebanon was notified that it could receive CDBG funding to be used specifically for response to COVID 19. Pending approval from the U.S. Department of Housing and Urban Development, Mayor Capello is proposing to use the funds for the Lebanon Small Business Recovery Fund to help “mom and pop” businesses in the city. She added that the federal and state resources provide very limited resources for these businesses.

Mayor Capello explained that the program would be a forgiveness loan to be used for rent, utilities, payroll, and working capital to restart or sustain the business. The program will be administered by Community First Fund. Community First Fund will do the intake, preliminary approval, and disbursement. She added that the application process will not be complicated. The amount of the forgiveness loan will be based on the annual income of the business, as follows:

- Income up to \$250,000 - \$2,500 forgiveness loan
- Income up to \$500,000 - \$5,000 forgiveness loan
- Income of \$501,000-\$1,000,000 - \$7,500 forgiveness loan

Mayor Capello anticipates that the application period will open in late June and funds could be disbursed as early as July.

Councilmember Keller asked if this is the first time the City of Lebanon has partnered with Community First Fund. Mayor Capello replied that the City worked with Community First Fund on other projects; the Shoppes at the Bridges was the biggest project.

Mary Louise Sholly, LebTown, asked if Community First Fund will select the business that will receive the loans. Mayor Capello explained that if more applications are received than

we have funding, the applications will be prioritized. As an example, consideration may be given to whether the business received other state or federal funding, is the business located in the Central Business District, does the business have a storefront including, but not limited to, retail stores, restaurants, personal service shops such as hair and nail salons. She added that the program will be established with written criteria.

Resolution No. 10 was passed finally on motion of Mrs. Keller, seconded by Mr. Miller. Yeas—Mrs. Keller, Mr. Miller, Mr. Morales, Mr. Wertz, and Mr. Carey, Chairperson—5; nays—none.

Mr. Carey introduced Bill No. 1, the title of which is as follows: “AN ORDINANCE ADOPTING THE CITY OF LEBANON ZONING ORDINANCE DIVIDING THE CITY OF LEBANON, LEBANON COUNTY, PENNSYLVANIA, INTO ZONING DISTRICTS WITH VARYING REGULATIONS; PERMITTING, PROHIBITING AND REGULATING THE USES OF LAND, WATERCOURSES AND OTHER BODIES OF WATER, THE SIZE, HEIGHT, BULK, LOCATION, ERECTION, CONSTRUCTION, EXPANSION, RAZING, REMOVAL AND USE OF STRUCTURES, THE AREAS AND DIMENSIONS OF LAND AND WATER TO BE OCCUPIED BY USES AND STRUCTURES, AS WELL AS OPEN AREAS TO BE LEFT UNOCCUPIED; ESTABLISHING THE MAXIMUM DENSITY AND INTENSITY OF USES; PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF THIS ORDINANCE IN ACCORDANCE WITH THE PA. MUNICIPALITIES PLANNING CODE (MPC), AS AMENDED, INCLUDING PROVISION FOR SPECIAL EXCEPTION USES AND VARIANCES TO BE ADMINISTERED BY A ZONING HEARING BOARD; AND ESTABLISHING PROVISIONS FOR THE PROTECTIONS OF CERTAIN NATURAL FEATURES”.

Mayor Capello stated that the City of Lebanon created a Steering Committee comprised of city officials and stakeholders. She wanted members to have backgrounds in zoning, land use, and economic development. The Committee met with the consultant on a monthly basis and conducted key interviews. The intent was to modernize the current ordinance to lessen the number of cases going before the Zoning Hearing Board and to have an ordinance that was user friendly. Mayor Capello told Council that after the adoption of the ordinance, there will be an amendment to address a few tweaks that need to be made.

Bill No. 1 was introduced and will be considered on final reading at the monthly Council meeting of June 22, 2020, on motion of Mr. Carey, seconded by Mr. Morales. Yeas—Mrs. Keller, Mr. Miller, Mr. Morales, Mr. Wertz, and Mr. Carey, Chairperson—5; nays—none.

Laura LeBeau, WiLBuR Radio, questioned Chief Breiner regarding a news release indicating that two police officers were bitten by a dog. Chief Breiner replied that one officer was bit in the boot and was not injured; the other officer was bit in the calf, but did not require medical treatment. He added that the owner has ten days to show proof of shots and a current license.

Ms. LeBeau asked if there is any update on the incident where two male bodies were found in the Quittapahilla Creek. Chief Breiner replied that the autopsy results will not be received for a few weeks.

The meeting was adjourned at 6:34 p.m.

CHERYL J. GIBSON, Clerk