

FILE OF THE COUNCIL OF THE CITY OF LEBANON, PA.

BILL NO. 7 SESSIONS 2018-2019

INTRODUCED BY Mr. Wayne D. Carey, November 15, 2018  
Passed finally by Lebanon City Council on November 26, 2018

AN ORDINANCE

MAKING APPROPRIATIONS OF THE CITY OF LEBANON, PA., FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019.

Be It Ordained by the Council of the City of Lebanon, Pa., and it is hereby ordained by the authority of the same, That:

SECTION 1. The following sums of money, or so much thereof, as may be necessary, be and the same are hereby appropriated out of the estimated receipts of the General Fund and the Liquid Fuels Tax Fund of the City of Lebanon, Pa., as hereinafter specified to pay interest on the City's indebtedness, salaries of the directors of departments, City Officers, clerks and employees in the departments of the City of Lebanon, Pa., for the fiscal year beginning January 1, 2019, and ending December 31, 2019:

**GENERAL FUND REVENUES**

Estimated Fund Balance 1/1/2019	\$	1,729,611	
Fund Balance Used for 2019 Budget		<u>1,729,611</u>	
Fund Balance			0

**REAL PROPERTY TAXES**

1.0000.301.1000	Real Estate Tax, Current	\$	3,695,125	
1.0000.301.4000	Real Estate Tax, Delinquent		221,158	
1.0000.301.7000	Real Est Tax Discount PRD		(64,468)	
1.0000.319.0100	Penalties/Interest-Real Prop Taxes		<u>39,809</u>	\$ 3,891,624

**LOCAL ENABLING TAXES**

1.0000.310.1000	Real Estate Transfer Tax	\$	195,000	
1.0000.310.2000	Earned Income Tax		4,650,000	
1.0000.310.2300	Earned Income Tax -Delinquent		54,928	
1.0000.310.5000	Local Services Tax		390,000	
1.0000.310.7000	Mechanical Device Tax		<u>7,990</u>	\$ 5,297,918

**LICENSES AND PERMITS**

1.0000.321.1400	Rental Property Licenses	\$	235,000	
1.0000.321.2000	Eating & Drinking-Public Safety		18,500	
1.0000.321.3100	Cab, Bus and Bicycle Licenses		300	
1.0000.321.4000	Business/Mercantile Licenses		3,000	
1.0000.321.8000	Cable TV Franchise Fee		316,000	
1.0000.322.4000	Dumpster Permits		3,000	
1.0000.322.8200	Street & Road Encroachment		30,000	

1.0000.322.8500	Shade Tree Permits	<u>350</u>	\$	606,150
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**FINES AND PERMITS**

1.0000.331.1100	Vehicle Code Violations	\$ 375,000		
1.0000.331.1200	Ordinance Violations-Police	80,000		
1.0000.331.1250	Ordinance Violations-Public Safety	18,000		
1.0000.331.1260	On-Site Tickets-Public Safety	17,000		
1.0000.331.1300	State Police Fines	10,000		
1.0000.331.1400	Parking Meter Violation Fines	74,000		
1.0000.331.1460	Restitution	5,000		
1.0000.331.1500	Impounded Vehicle Fees	<u>50</u>		579,050

**INTEREST AND RENTS**

1.0000.341.0100	Interest Income	\$ 15,000		
1.0000.342.1000	Rent of Land	3,967		
1.0000.342.2000	Rent of Buildings	33,958		
1.0000.363.2305	7th & Willow St. Parking Lot	19,740		
1.0000.363.2310	8th & Spring St. Parking Lot	7,980		
1.0000.363.2315	6th & Crowell St. Parking Lot	600		
1.0000.363.2320	9th & Mifflin St. Parking Lot	1,500		
1.0000.363.2325	7th & Walnut St. Parking Lot	3,840		
1.0000.363.2340	10th & Crowell St. Parking Lot	6,300		
1.0000.363.2350	10th & Walnut St. Parking Lot	10,800		
1.0000.363.2360	9th & Walton St. Parking Lot	10,752		
1.0000.363.2365	9th & Cumberland St. Parking Lot	32,760		
1.0000.363.2370	Lehman & Cherry Sts. Parking Lot	7,500		
1.0000.363.2380	10th & Oak St. Parking Lot	4,800		
1.0000.363.2390	Penalty Charges on Parking Lots	<u>120</u>	\$	159,617

**INTERGOVERNMENTAL REVENUES**

1.0000.351.0201	Federal DOJ Bulletproof Vest Assistance	\$ 2,535		
1.0000.351.0202	Federal DHS Task Force	1,000		
1.0000.354.0200	State Reimbursement-Buckle Up Program	3,500		
1.0000.354.0201	Smooth Operator Program	5,000		
1.0000.354.1500	Recycling Grant	33,000		
1.0000.355.0100	Public Utility Realty Tax	10,363		
1.0000.355.0400	Liquor Control Board	8,000		
1.0000.355.0500	PA General Municipal Pension System	627,656		
1.0000.355.0550	Pa. Reimbursement - Ad Hoc Pension	6,950		
1.0000.355.0700	Volunteer Fire Relief	69,568		
1.0000.357.0300	County Liquid Fuel Tax Grant	25,477		
1.0000.358.1001	County Drug Task Force - Contract	10,000		
1.0000.358.1002	County Drug Task Force - Overtime	6,000		
1.0000.358.1003	County DUI Reimbursement	500		

1.0000.359.0000	Payment in Lieu of Taxes	<u>117,000</u>	\$ 926,549
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**DEPARTMENTAL EARNINGS**

1.0000.361.3200	LD-SUBD Plan Submission Fees	\$ 3,000	
1.0000.361.3300	Zoning Permits	10,000	
1.0000.361.3400	Zoning Hearing Board Fees	5,250	
1.0000.361.5000	Sale of Supplies	100	
1.0000.361.7000	Reproduction of Records	100	
1.0000.362.1000	Special Police Services -Contracted Police Protection -Lebanon School District	6,500	
1.0000.362.1100	Police Reports- Copies	12,000	
1.0000.362.1300	Security Alarm Fees	3,000	
1.0000.362.1400	School Crossing Guards- Reimb.	56,178	
1.0000.362.1500	Stray Dog Service Chg.	1,100	
1.0000.362.2000	Firemen & Equipment Use Fee	800	
1.0000.362.2100	Fire Reports - Copies	600	
1.0000.362.2200	Fire Alarm Connection	14,000	
1.0000.362.4100	Building Permits	20,000	
1.0000.362.5100	Buyer Notification Certificates	13,000	
1.0000.362.5900	Condemnation Lift Fee	2,500	
1.0000.362.5910	Public Safety Interest Charges	6,000	
1.0000.362.6000	Payment for Contracted Services	11,000	
1.0000.363.1000	Sidewalk, Curb Repair Inspection Permit	2,000	
1.0000.363.2110	Meters #1 8th & 9th St	28,000	
1.0000.363.2111	Meters #9 8th & Walton St	8,000	
1.0000.363.2120	Meters #2 6th, 7th & 10th Sts	26,000	
1.0000.363.2130	Meters #3 Walnut & Chestnut Sts	22,000	
1.0000.363.2140	Meters #4 Cumberland & Willow Sts	54,000	
1.0000.363.2160	Meters #6 Hospitals	1,800	
1.0000.363.2170	Meters #7 7th & Walton St	19,000	
1.0000.363.2180	Meters #8 8th & Spring St	7,000	
1.0000.363.2190	Sale of Tokens	6,000	
1.0000.363.2200	Special Parking Permits	7,000	
1.0000.364.3000	Solid Waste Collection & Disposal Fee	3,600	
1.0000.364.5000	Sale of Recyclable Materials	15,000	
1.0000.367.1400	Rec Property Rentals	2,000	
1.0000.367.1450	Rec Camping & Other Fees	<u>1,500</u>	\$ 368,028

**MISCELLANEOUS REVENUES**

1.0000.380.0000	Miscellaneous Revenue	\$ 500	
1.0000.380.2020	Proceeds from Insurance	6,000	
1.0000.380.2030	Civil Service Test Charges	<u>1,000</u>	\$ 7,500

**SALE OF FIXED ASSETS**

1.0000.391.1000	Sale of Property, Vehicles, Equipment, Land	\$	<u>1,000</u>	\$	1,000
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**TRANSFERS FOR OTHER FUNDS**

1.0000.392.3000	Transfer from Capital Reserve Fund	\$	185,550		
1.0000.392.8500	Transfer from Federal Funds - CDBG		<u>93,000</u>	\$	<u>278,550</u>

**TOTAL REVENUES**

\$ 12,115,986

**GENERAL FUND EXPENSES**

**DEPARTMENT OF ADMINISTRATION**

**AO-EXECUTIVE**

1.0100.401.1050	Mayor	\$	62,000		
1.0100.401.1920	FICA (Soc Sec) Tax		4,743		
1.0100.401.1950	Workers Compensation Ins.		176		
1.0100.401.1960	Medical Benefit		1,300		
1.0100.401.1962	Life Insurance		219		
1.0100.401.1970	To IRA		<u>5,000</u>		73,438

**A1-LEGISLATIVE**

1.0101.400.1050	Council	\$	7,600		
1.0101.400.1950	Workers Compensation Ins.		338		
1.0101.400.2400	General Expenses		3,000		
1.0101.404.3140	Legal Services		<u>2,000</u>	\$	12,938

**A2-ADMINISTRATION**

1.0102.404.3140	Legal Services	\$	78,000		
1.0102.405.1100	Admin Management		51,590		
1.0102.405.1140	Non-Bargaining Employees		90,573		
1.0102.405.1710	Administrative Leave		500		
1.0102.405.1760	Vacation & Personal Leave		19,116		
1.0102.405.1770	Sick Leave		3,125		
1.0102.405.1800	Compensatory		1,225		
1.0102.405.1840	Unused Sick Leave		110		
1.0102.405.1920	FICA (Soc. Sec.) Tax		12,717		
1.0102.405.1950	Workers Compensation Ins.		217		
1.0102.405.1960	Medical Benefit		56,988		
1.0102.405.1961	Dental Benefit		1,368		
1.0102.405.1962	Life Insurance		511		
1.0102.405.2100	Office Supplies		3,000		
1.0102.405.2150	Postage		2,200		
1.0102.405.2310	Vehicle - Fuel & Lubricants		100		
1.0102.405.2400	General Expenses		5,000		
1.0102.405.3200	Communication		1,700		

1.0102.405.3400	Advertising & Printing (Forms)	5,500	
1.0102.405.3401	Ordinance Codification	6,000	
1.0102.405.3740	Office Equipment - Maintenance & Repairs	300	
1.0102.405.4200	Dues, Subscriptions & Memberships	11,700	
1.0102.405.4500	Contracted Services	3,000	
1.0102.405.4600	Training & Other Related Expenses	1,600	\$ 356,140

**A3-CULTURE & RECREATION CONTRIBUTIONS**

1.0103.452.2471	Biddy Program	\$ 2,000	
1.0103.452.2472	Parks Program	6,000	
1.0103.453.5400	Contribution - Fireworks	3,500	
1.0103.454.5400	Contribution - Colemans Park	56,000	
1.0103.456.5400	Contribution - Library	29,000	
1.0103.457.5400	Contribution - Military & Civic	1,250	
1.0103.460.5400	Youth Government	300	\$ 98,050

**A5-SWIMMING POOL**

1.0105.452.2400	General Expenses	\$ 400	
1.0105.452.3610	Electric	2,000	
1.0105.452.3740	Equipment Repairs & Maintenance	250	\$ 2,650

**A6-STOEVER'S DAM/NATURE BARN**

1.0106.453.2300	Heating	\$ 3,000	
1.0106.453.3200	Communication - Landline	500	
1.0106.453.3610	Electric	4,500	
1.0106.453.3645	Water/Sewer	3,200	
1.0106.453.3670	Garbage Removal	650	
1.0106.453.3740	Repairs & Maintenance	5,700	
1.0106.453.4500	Contracted Services	196,200	\$ 213,750

**A7-FINANCIAL ADMINISTRATION**

1.0107.402.1140	Non-Bargaining Employees	\$ 88,044	
1.0107.402.1150	Part Time	25,922	
1.0107.402.1710	Administrative Leave	300	
1.0107.402.1760	Vacation & Personal Leave	7,268	
1.0107.402.1770	Sick Leave	6,827	
1.0107.402.1920	FICA (Soc. Sec.) Tax	9,820	
1.0107.402.1950	Workers Compensation Ins.	168	
1.0107.402.1960	Medical Benefit	37,992	
1.0107.402.1961	Dental Insurance	912	
1.0107.402.1962	Life Insurance	292	
1.0107.402.2100	Office Supplies	4,300	
1.0107.402.2150	Postage	1,600	
1.0107.402.2400	General Expenses	1,000	

1.0107.402.3110	Accounting & Auditing	39,500	
1.0107.402.3115	GASB 34/40/43/45	1,700	
1.0107.402.4600	Training	800	
1.0107.402.9500	Credit Card Costs	2,200	\$ 228,645

**A8-INSURANCE AND BONDING**

1.0108.483.1000	Police Pension Contribution	905,014	
1.0108.483.2000	Fire Pension Contribution	263,490	
1.0108.486.3500	Insurance and Bonding	381,518	
1.0108.486.4500	Insurance Consultant	5,000	
1.0108.486.9000	Contingencies & Deductibles	50,000	
1.0108.487.1960	Medical Benefit Retirees	1,181,346	
1.0108.487.1962	Life Insurance - Retirees	2,213	\$ 2,788,581

**A9-DATA PROCESSING**

1.0109.407.3740	Office Equipment - Maintenance & Repairs	\$ 4,000	
1.0109.407.4520	IT Contracted Services	41,862	
1.0109.407.4550	Software Maintenance Agreement	42,000	\$ 87,862

**A10-TAX COLLECTION**

1.0110.403.1160	Commission - Current Real Estate Property Tax	\$ 3,900	
1.0110.403.1161	Commission - Delinquent Property Taxes	13,050	
1.0110.403.2400	General Expenses	3,300	\$ 20,250

**A11-DEBT REPAYMENT**

1.0111.471.2099	County Bond	\$ 65,785	
1.0111.472.6000	TRAN - Interest & Expenses	8,000	\$ 73,785

**TOTAL DEPARTMENT OF ADMINISTRATION**

\$ 3,956,089

**DEPARTMENT OF PUBLIC SAFETY-BUREAU OF POLICE**

**B1-POLICE HEADQUARTERS**

1.0201.410.1100	Police Management	\$ 185,728	
1.0201.410.1140	Non-Bargaining Employees	63,738	
1.0201.410.1710	Administrative Leave	500	
1.0201.410.1760	Vacation & Personal Leave	37,394	
1.0201.410.1770	Sick Leave	11,795	
1.0201.410.1800	Compensatory	686	
1.0201.410.1802	Overtime Holiday	8,094	
1.0201.410.1910	Uniform Maintenance Allowance	676	
1.0201.410.1920	FICA (Soc. Sec.) tax	6,007	
1.0201.410.1950	Workers' Compensation	10,647	
1.0201.410.1960	Medical Benefit	75,984	
1.0201.410.1961	Dental Insurance	1,824	

1.0201.410.1962	Life Insurance	731	
1.0201.410.2100	Office Supplies	4,500	
1.0201.410.2150	Postage	1,400	
1.0201.410.2310	Vehicle - Fuel & Lubricants	47,000	
1.0201.410.2380	Clothing & Uniform Supplies	18,000	
1.0201.410.2400	General Expenses	2,500	
1.0201.410.2410	Operating Supplies	4,500	
1.0201.410.2411	Emergency Services Unit	2,000	
1.0201.410.2510	Vehicle - Repairs	20,000	
1.0201.410.3200	Communication	16,000	
1.0201.410.3400	Advertising & Printing	7,500	
1.0201.410.3742	Office Equipment - Maint & Repair	500	
1.0201.410.3743	Communication Repairs	3,000	
1.0201.410.4200	Dues, Subscriptions & Memberships	150	
1.0201.410.4500	Contracted Services	30,500	
1.0201.410.4501	Civil Service Testing	10,000	
1.0201.410.4520	Humane Society	11,050	
1.0201.410.4600	Training	11,000	
1.0201.410.4610	K9 Training	1,800	
1.0201.410.5100	DARE and Other Public Relation Materials	400	
1.0201.410.7600	Vehicle Replacement	90,343	\$ 685,947

**B2-DETECTIVES**

1.0202.410.1115	Sergeants	\$ 73,076	
1.0202.410.1120	Detectives	272,620	
1.0202.410.1710	Administrative Leave	3,000	
1.0202.410.1760	Vacation & Personal Leave	44,073	
1.0202.410.1770	Sick Leave	13,278	
1.0202.410.1800	Compensatory	5,185	
1.0202.410.1801	Overtime Pay	3,649	
1.0202.410.1802	Overtime Holiday	13,841	
1.0202.410.1950	Workers' Compensation	19,707	
1.0202.410.1960	Medical Benefit	94,980	
1.0202.410.1961	Dental Insurance	2,280	
1.0202.410.1962	Life Insurance	1,095	
1.0202.410.2380	Clothing Allowance	5,068	\$ 551,852

**B3-PATROL**

1.0203.410.1110	Police Management	\$ 82,723	
1.0203.410.1115	Sergeants	199,617	
1.0203.410.1121	Patrol Officers	1,495,097	
1.0203.410.1710	Administrative Leave	30,000	
1.0203.410.1760	Vacation & Personal Leave	179,254	
1.0203.410.1770	Sick Leave	116,436	

1.0203.410.1800	Compensatory	59,316	
1.0203.410.1801	Overtime Pay	108,078	
1.0203.410.1802	Overtime Holiday	91,350	
1.0203.410.1803	Overtime School	6,500	
1.0203.410.1804	Drug Task Force OT	6,000	
1.0203.410.1805	DUI OT	500	
1.0203.410.1806	Seat Belt - Buckle Up	3,500	
1.0203.410.1808	Smooth Operator - Aggressive Driving	5,000	
1.0203.410.1910	Uniform Maintenance Allowance	10,133	
1.0203.410.1950	Workers' Compensation	109,570	
1.0203.410.1960	Medical Benefit	569,880	
1.0203.410.1961	Dental Insurance	13,680	
1.0203.410.1962	Life Insurance	6,570	\$ 3,093,204

**B5-RECORD CLERKS**

1.0205.410.1140	Non-Bargaining Employee	\$ 21,800	
1.0205.410.1710	Administrative Leave	200	
1.0205.410.1760	Vacation and Personal Leave	2,494	
1.0205.410.1770	Sick Leave	2,524	
1.0205.410.1920	FICA (Soc. Sec.) Tax	2,067	
1.0205.410.1950	Workers' Compensation	36	
1.0205.410.1960	Medical Benefit	18,996	
1.0205.410.1961	Dental Insurance	456	
1.0205.410.1962	Life Insurance	146	\$ 48,719

**B6-SUPPORT SERVICES**

1.0206.410.1110	Police Management	\$ 79,043	
1.0206.410.1115	Sergeants	73,428	
1.0206.410.1710	Administrative Leave	500	
1.0206.410.1760	Vacation & Personal Leave	22,792	
1.0206.410.1770	Sick Leave	2,166	
1.0206.410.1800	Compensatory	4,231	
1.0206.410.1801	Overtime Pay	5,000	
1.0206.410.1802	Overtime Holiday	1,015	
1.0206.410.1910	Uniform Maintenance Allowance	676	
1.0206.410.1950	Workers' Compensation	8,649	
1.0206.410.1960	Medical Benefit	37,992	
1.0206.410.1961	Dental Insurance	912	
1.0206.410.1962	Life Insurance	439	\$ 236,843

**B7-CITY/COUNTY NARCOTICS TEAM**

1.0207.410.1120	Detectives	\$ 136,006	
1.0207.410.1710	Administrative Leave	1,000	
1.0207.410.1760	Vacation & Personal Leave	14,799	



1.0207.410.1770	Sick Leave	2,960	
1.0207.410.1801	Overtime Pay	894	
1.0207.410.1802	Overtime Holiday	7,544	
1.0207.410.1950	Workers' Compensation	7,501	
1.0207.410.1960	Medical Benefit	37,992	
1.0207.410.1961	Dental Insurance	912	
1.0207.410.1962	Life Insurance	439	
1.0207.410.2380	Clothing Allowance	2,027	\$ 212,074

**B8-HUMANE OFFICER AND ASSISTANT**

1.0208.410.1150	Non-Bargaining Employees	\$ 1,376	
1.0208.410.1920	FICA (Soc. Sec.) Tax	105	
1.0208.410.1950	Workers' Compensation	64	\$ 1,545

**B9-EDUCATIONAL SERVICES**

1.0209.410.1150	Crossing Guards	\$ 96,033	
1.0209.410.1760	Personal Leave	617	
1.0209.410.1770	Sick Leave	1,640	
1.0209.410.1910	Uniform Maintenance	2,000	
1.0209.410.1920	FICA (Soc. Sec.) Tax	7,519	
1.0209.410.1950	Workers' Compensation	4,518	\$ 112,327

**TOTAL BUREAU OF POLICE** \$ 4,942,511

**DEPARTMENT OF PUBLIC SAFETY**

**C1-FIRE STATION 1**

1.0301.411.2260	Cleaning & Paper Supplies	\$ 1,800	
1.0301.411.3200	Communication	2,200	
1.0301.411.3610	Electric	9,000	
1.0301.411.3620	Natural Gas	5,000	
1.0301.411.3645	Water/Sewer	1,600	
1.0301.411.3670	Garbage Removal	775	
1.0301.411.3710	Grounds Maintenance	300	
1.0301.411.3730	Building Maintenance & Repair	5,000	
1.0301.411.3740	Equipment Maintenance & Repair	200	
1.0301.411.4500	Contracted Services	3,100	\$ 28,975

**C2-BUREAU OF FIRE**

1.0302.411.1100	Fire Management	\$ 69,367	
1.0302.411.1120	Bargaining Employees	1,010,826	
1.0302.411.1710	Administrative Leave	10,000	
1.0302.411.1760	Vacation & Personal Leave	157,185	
1.0302.411.1770	Sick Leave	35,386	
1.0302.411.1801	Overtime Pay	313,073	

1.0302.411.1802	Overtime Pay - FLSA	134,389	
1.0302.411.1809	Overtime - Straight	2,000	
1.0302.411.1840	Unused Sick Leave	1,090	
1.0302.411.1880	Cross Training Bonus	6,500	
1.0302.411.1910	Uniform Maintenance Allowance	9,900	
1.0302.411.1920	FICA (Soc. Sec.) Tax	133,096	
1.0302.411.1950	Workers' Compensation Ins.	79,967	
1.0302.411.1960	Medical Benefit	417,912	
1.0302.411.1961	Dental Insurance	10,032	
1.0302.411.1962	Life Insurance	4,745	
1.0302.411.1980	Educational Supplies	5,250	
1.0302.411.2100	Office Supplies/Printer Supplies	800	
1.0302.411.2150	Postage	700	
1.0302.411.2310	Vehicle - Fuel & Lubricants	8,000	
1.0302.411.2400	General Expenses	1,000	
1.0302.411.2410	Operating Supplies	2,500	
1.0302.411.2510	Vehicle - Repairs	14,000	
1.0302.411.2700	Hardware/Software maintenance for mobile data terminals	3,600	
1.0302.411.3010	Fire Chiefs Services	10,320	
1.0302.411.3030	Fire Prevention Program	900	
1.0302.411.3200	Communication	3,600	
1.0302.411.3270	Communication - Radio & Equipment Maintenance	4,500	
1.0302.411.3400	Advertising & Printing	800	
1.0302.411.3740	Equipment Maintenance & Repair	4,000	
1.0302.411.4200	Dues, Subscriptions & Memberships	2,000	
1.0302.411.4500	Contracted Services	5,000	
1.0302.411.4501	Civil Service	2,500	
1.0302.411.4600	Training	6,500	
1.0302.411.5200	Volunteer Fire Relief	69,568	
1.0302.411.5400	Contribution Fire Company	36,000	
1.0302.411.7510	Safety Equipment & Safety Clothing	40,000	\$ 2,617,006

**C3-FIRE STATION 2**

1.0303.411.2260	Cleaning & Other Supplies	\$ 1,500	
1.0303.411.3200	Communication	2,300	
1.0303.411.3610	Electric	5,000	
1.0303.411.3620	Natural Gas	4,200	
1.0303.411.3645	Water/Sewer	900	
1.0303.411.3670	Garbage	700	
1.0303.411.3710	Grounds Maintenance	250	
1.0303.411.3730	Building Maintenance & Repair	7,000	
1.0303.411.3740	Equipment Maintenance & Repair	200	
1.0303.411.4500	Contracted Services	1,200	\$ 23,250

**C4-FIRE STATION 3**

1.0304.411.2260	Cleaning & Paper Supplies	\$	500	
1.0304.411.2300	Heating		2,500	
1.0304.411.3610	Electric		3,200	
1.0304.411.3645	Water/Sewer		400	
1.0304.411.3730	Building Maintenance & Repair		42,000	
1.0304.411.4500	Contracted Services		<u>1,100</u>	\$ 49,700

**C5-HEALTH AND HOUSING**

1.0305.421.1110	Appointed Professionals	\$	6,695	
1.0305.421.1140	Non-Bargaining Employees		63,752	
1.0305.421.1150	Part Time Employee		74,660	
1.0305.421.1710	Administrative Leave		200	
1.0305.421.1760	Vacation & Personal Leave		3,384	
1.0305.421.1770	Sick Leave		2,656	
1.0305.421.1910	Uniform Maintenance Allowance		2,400	
1.0305.421.1920	FICA (Soc. Sec.) Tax		11,578	
1.0305.421.1950	Workers' Compensation Ins.		380	
1.0305.421.1960	Medical Benefit		56,988	
1.0305.421.1961	Dental Insurance		1,368	
1.0305.421.1962	Life Insurance		438	
1.0305.421.2100	Office Supplies		4,200	
1.0305.421.2150	Postage		4,300	
1.0305.421.2310	Vehicle - Fuel & Lubricants		3,000	
1.0305.421.2400	General Expenses		11,400	
1.0305.421.2410	Operating Supplies		1,500	
1.0305.421.2510	Vehicle - Repairs		2,500	
1.0305.421.3170	Auxiliary Community Program		500	
1.0305.421.3200	Communication		3,800	
1.0305.421.3400	Advertising & Printing		2,500	
1.0305.421.4500	Contracted Services		15,700	
1.0305.421.4600	Training		<u>5,000</u>	\$ 278,899

**C6-EMERGENCY MANAGEMENT**

1.0306.415.3200	Communication	\$	<u>17,834</u>	\$ <u>17,834</u>
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**TOTAL DEPARTMENT OF PUBLIC SAFETY**

\$ 3,015,664

**DEPARTMENT OF PUBLIC WORKS**

**D2-BUREAU OF ENGINEERING**

1.0402.408.1100	Public Works Management	\$	67,035	
1.0402.408.1140	Non-Bargaining Employees		31,367	
1.0402.408.1710	Administrative Leave		200	
1.0402.408.1760	Vacation & Personal Leave		8,635	

1.0402.408.1770	Sick Leave	1,524	
1.0402.408.1920	FICA (Soc. Sec.) Tax	8,320	
1.0402.408.1950	Workers Compensation Ins.	253	
1.0402.408.1960	Medical Benefit	37,992	
1.0402.408.1961	Dental Insurance	912	
1.0402.408.1962	Life Insurance	365	
1.0402.408.2100	Office Supplies	1,500	
1.0402.408.2150	Postage	1,100	
1.0402.408.2310	Vehicle - Fuel & Lubricants	250	
1.0402.408.2400	General Expenses	500	
1.0402.408.2510	Vehicle - Repairs	500	
1.0402.408.3400	Advertising & Printing	100	
1.0402.408.4500	Contracted Services	25,200	
1.0402.408.4600	Training	700	
		700	\$ 186,453

**D3-HIGHWAY-GENERAL SERVICES**

1.0403.430.1120	Bargaining Employees	\$ 37,674	
1.0403.430.1140	Non-Bargaining Employees	45,265	
1.0403.430.1710	Administrative Leave	500	
1.0403.430.1760	Vacation & Personal Leave	15,149	
1.0403.430.1770	Sick Leave	3,572	
1.0403.430.1801	Overtime Pay	6,184	
1.0403.430.1840	Unused Sick Leave	280	
1.0403.430.1920	FICA (Soc. Sec.) Tax	8,331	
1.0403.430.1950	Workers Compensation Ins.	6,473	
1.0403.430.1960	Medical Benefit	37,992	
1.0403.430.1961	Dental Insurance	912	
1.0403.430.1962	Life Insurance	292	
1.0403.430.2300	Heating	6,000	
1.0403.430.2310	Vehicle - Fuel & Lubricants	6,300	
1.0403.430.2380	Clothing & Uniforms	2,600	
1.0403.430.2400	General Expenses	1,000	
1.0403.430.2410	Operating Supplies	3,500	
1.0403.430.2510	Vehicle - Repairs	2,600	
1.0403.430.3200	Communication	9,300	
1.0403.430.3400	Advertising & Printing	100	
1.0403.430.3610	Electric	8,000	
1.0403.430.3620	Natural Gas	5,000	
1.0403.430.3645	Water/Sewer	1,500	
1.0403.430.3670	Garbage Removal	9,800	
1.0403.430.3730	Building Maintenance & Repairs	6,000	
1.0403.430.4500	Contracted Services	17,500	
1.0403.430.4600	Training	500	
		500	\$ 242,324

**D4-TRAFFIC CONTROL**

1.0404.433.1120	Bargaining Employees	\$	75,309	
1.0404.433.1155	Summer Help		4,560	
1.0404.433.1710	Administrative Leave		400	
1.0404.433.1760	Vacation & Personal leave		4,444	
1.0404.433.1770	Sick Leave		2,381	
1.0404.433.1801	Overtime Pay		2,841	
1.0404.433.1920	FICA (Soc. Sec.) Tax		6,881	
1.0404.433.1950	Workers Compensation Ins.		5,360	
1.0404.433.1960	Medical Benefit		37,992	
1.0404.433.1961	Dental Insurance		912	
1.0404.433.1962	Life Insurance		292	
1.0404.433.2310	Vehicle - Fuel & Lubricants		2,700	
1.0404.433.2410	Traffic Control Operating Supplies		12,000	
1.0404.433.2461	Signs & Paint - Parking Lots and Curbs		3,000	
1.0404.433.2510	Vehicle - Repairs		3,500	
1.0404.433.3400	Printed Forms		900	
1.0404.433.3740	Equipment Maintenance & Repairs		1,000	
1.0404.433.4500	Contracted Services		56,000	
1.0404.433.4600	Training		300	
1.0404.433.5300	COLT Act 3 Contribution		2,000	
1.0404.434.2200	Street Lights & Parking Lot Supplies		4,000	
1.0404.434.3611	Electricity - Parking Lot		3,300	
1.0404.445.1150	Part Time Employees		16,998	
1.0404.445.1920	FICA (Soc. Sec.) Tax		1,300	
1.0404.445.1950	Workers Compensation Ins.		1,013	
1.0404.445.3720	Parking Meter Repairs & Maintenance		12,700	
1.0404.445.4500	Contracted Services		43,500	
				\$ 305,583

**D5-HIGHWAY-MAINTENANCE AND REPAIRS**

1.0405.430.1120	Bargaining Employees	\$	80,045
1.0405.430.1155	Seasonal Help		7,350
1.0405.430.1710	Administrative Leave		300
1.0405.430.1760	Vacation & Personal Leave		5,573
1.0405.430.1770	Sick Leave		1,692
1.0405.430.1801	Overtime Pay		8,269
1.0405.430.1920	FICA (Soc. Sec.) Tax		7,897
1.0405.430.1950	Workers Compensation Ins.		6,152
1.0405.430.1960	Medical Benefit		37,992
1.0405.430.1961	Dental Insurance		912
1.0405.430.1962	Life Insurance		292
1.0405.430.2410	Operating Supplies		13,000
1.0405.432.2310	Vehicle Fuel -Winter Maintenance		6,500
1.0405.432.2510	Vehicle Repairs -Winter Maintenance		10,000

1.0405.437.2600	Repairs of Tools & Machinery	500	
1.0405.438.2310	Vehicle Fuel -Hwy Maint	4,000	
1.0405.438.2510	Vehicle Repairs-Hwy Maint	7,000	
1.0405.438.7500	Minor Equipment Purchase	6,800	
1.0406.439.4500	Paving - County Funds	50,477	\$ 254,751

**D7-STREET CLEANING**

1.0407.431.1120	Bargaining Employees	\$ 75,903	
1.0407.431.1710	Administrative Leave	300	
1.0407.431.1760	Vacation & Personal Leave	6,302	
1.0407.431.1770	Sick Leave	3,731	
1.0407.431.1801	Overtime Pay	6,736	
1.0407.431.1920	FICA (Soc. Sec.) Tax	7,113	
1.0407.431.1950	Workers' Compensation	5,541	
1.0407.431.1960	Medical Benefit	37,992	
1.0407.431.1961	Dental Benefits	912	
1.0407.431.1962	Life Insurance	292	
1.0407.431.2310	Vehicle Fuel	8,000	
1.0407.431.2510	Vehicle Repairs	8,500	
1.0407.431.3670	Sweeper Debris Removal	28,000	\$ 189,322

**D8-PARKS AND PLAYGROUNDS**

1.0408.454.1120	Bargaining Employees	\$ 77,594	
1.0408.454.1155	Summer Help	22,800	
1.0408.454.1710	Administrative Leave	300	
1.0408.454.1760	Vacation & Personal Leave	7,221	
1.0408.454.1770	Sick Leave	2,204	
1.0408.454.1801	Overtime Pay	5,800	
1.0408.454.1920	FICA (Soc. Sec.) Tax	8,868	
1.0408.454.1950	Workers Compensation Ins.	6,908	
1.0408.454.1960	Medical Benefit	37,992	
1.0408.454.1961	Dental Insurance	912	
1.0408.454.1962	Life Insurance	292	
1.0408.454.2310	Vehicle - Fuel & Lubricants	5,600	
1.0408.454.2400	General Expenses	4,500	
1.0408.454.2410	Operating Supplies	1,500	
1.0408.454.2510	Vehicle - Repairs	5,000	
1.0408.454.3200	Communication	950	
1.0408.454.3610	Electric	7,600	
1.0408.454.3620	Natural Gas	1,000	
1.0408.454.3645	Water / Sewer	2,200	
1.0408.454.3670	Garbage Removal	2,400	
1.0408.454.3710	Grounds Maintenance	12,000	
1.0408.454.3720	Improvement Repairs & Maintenance	5,500	

1.0408.454.3730	Building Repairs & Maintenance	15,000	
1.0408.454.3740	Equipment Maint & Repair	2,000	
1.0408.454.4600	Training	250	\$ 236,391

**D9-MUNICIPAL BUILDING**

1.0409.409.3730	Building Maintenance - City Side Only	\$ 12,000	
1.0409.409.4500	Contracted Services - Cleaning	19,600	
1.0409.409.4510	Shared Electric	36,000	
1.0409.409.4512	Shared Personnel Costs	33,500	
1.0409.409.4520	Shared Natural Gas	4,600	
1.0409.409.4532	Shared Communication - Landline Service	17,500	
1.0409.409.4537	Shared Maint & Repair - Municipal Building	8,100	
1.0409.409.4545	Shared Water/Sewer	2,500	
1.0409.409.4570	Shared Garbage Removal	1,100	\$ 134,900

**D10-BUILDING AND ZONING**

1.0410.413.1140	Non-Bargaining Employees	\$ 46,959	
1.0410.413.1150	Part Time Employee	14,729	
1.0410.413.1710	Administrative Leave	200	
1.0410.413.1760	Vacation & Personal Leave	3,747	
1.0410.413.1770	Sick Leave	370	
1.0410.413.1920	FICA (Soc. Sec.) Tax	5,049	
1.0410.413.1950	Workers Compensation Ins.	164	
1.0410.413.1960	Medical Benefit	18,996	
1.0410.413.1961	Dental Insurance	456	
1.0410.413.1962	Life Insurance	146	
1.0410.413.2150	Postage	1,000	
1.0410.413.2310	Vehicle - Fuel & Lubricants	300	
1.0410.413.2400	General Expenses	30,000	
1.0410.413.2410	Operating Supplies	500	
1.0410.413.2510	Vehicle Repairs	50	
1.0410.413.3200	Communication	800	
1.0410.413.3400	Advertising & Printing	4,000	
1.0410.413.4200	Dues, Subscriptions & Memberships	275	
1.0410.413.4500	Contracted Services	500	
1.0410.413.4600	Training & Other Related Expenses	200	\$ 128,441

**D11-MS4**

1.0411.436.1155	Summer Help	\$ 9,120	
1.0411.436.1920	FICA (Soc. Sec.) Tax	698	
1.0411.436.1950	Workers Compensation Insurance	544	
1.0411.436.2310	Vehicle Fuel	300	
1.0411.436.2400	General Expenses	8,000	
1.0411.436.2410	Operating Supplies	2,000	

1.0411.436.2510	Vehicle Repairs	1,000		
1.0411.436.4500	Contracted Services	<u>47,500</u>	\$	69,162

**D12-SHADE TREES**

1.0412.455.2400	General Expenses	<u>1,000</u>	\$	1,000
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**D13-RECYCLING**

1.0413.426.1120	Bargaining Employees	\$ 23,740		
1.0413.426.1150	Part Time Employee	13,572		
1.0413.426.1920	FICA (Soc. Sec.) Tax	2,854		
1.0413.426.1950	Workers' Compensation	840		
1.0413.426.2310	Vehicle - Fuel & Lubricants	3,000		
1.0413.426.2400	General Expenses	3,000		
1.0413.426.2410	Operating Supplies	1,200		
1.0413.426.2510	Vehicle - Repairs	4,000		
1.0413.426.3200	Communication	2,000		
1.0413.426.3400	Printed Forms	200		
1.0413.426.3610	Electric	700		
1.0413.426.3645	Water/Sewer	2,000		
1.0413.426.3670	Garbage Removal	600		
1.0413.426.3720	Improvement Repairs & Maintenance	2,500		
1.0413.426.4400	Recycling Tipping Fee	22,000		
1.0413.426.4500	Recycling Contracted Services	<u>800</u>	\$	<u>83,006</u>

**TOTAL DEPARTMENT OF PUBLIC WORKS** \$ 1,831,333

**INTERFUND TRANSFER**

1.0000.492.0030	Transfer to Capital Reserve Fund	\$ <u>100,000</u>	\$	<u>100,000</u>
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**TOTAL GENERAL FUND EXPENSES** \$ 13,845,597

**SUMMARY OF REVENUES AND EXPENDITURES**

**REVENUES:**

Prior Year Carryover	\$ 1,729,611	
Projected Revenue	<u>12,115,986</u>	\$ 13,845,597

**EXPENDITURES:**

Department of Administration	3,956,089	
Bureau of Police	4,942,511	
Department of Public Safety	3,015,664	
Department of Public Works	1,831,333	
Interfund Transfer	<u>100,000</u>	\$ 13,845,597

**TOTAL SURPLUS/DEFICIT** \$ 0



**LIQUID FUEL TAX FUND**

**REVENUE:**

	Anticipated Carryover Balance 1/1/19		\$	425,412
35.0000.341.0000	Interest Income	\$	<u>2,500</u>	\$ 2,500
35.0000.354.0310	Winter Maintenance Agreement	\$	1,145	
35.0000.354.0300	State Allocation - Act 655		<u>773,336</u>	\$ 774,481
35.0000.355.0300	Turnback Allocation	\$	<u>37,420</u>	\$ <u>37,240</u>
<b>TOTAL REVENUE AND CARRYOVER</b>				<b>\$ <u><u>1,239,633</u></u></b>

**EXPENDITURES:**

**STREET LIGHTS**

35.3501.434.3610	Electric - Street Lights	\$	<u>400,000</u>	\$ 400,000
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**HIGHWAY MAINTENANCE AND REPAIRS**

35.3504.432.2410	Materials & Supplies	\$	100,000	
35.3504.432.4500	Contracted Services		<u>60,000</u>	\$ 160,000

**HIGHWAY CONSTRUCTION AND REBUILDING**

35.3506.439.4500	Contracted Services - Paving	\$	70,000	
35.3506.439.6000	Capital Project Reserve - Paving of Rt. 422 and Rt. 72		<u>588,233</u>	658,233

**TRAFFIC CONTROL**

35.3507.433.3610	Electric - Traffic Signals	\$	<u>21,400</u>	\$ <u>21,400</u>
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**TOTAL ESTIMATED EXPENDITURES**

**\$ 1,239,633**

**ESTIMATED BALANCE 12/31/19**

**\$ 0**