

The American Rescue Plan Act (ARPA) of 2021 is a federal relief package that provides funding to local governments to support a strong and equitable economic recovery from the COVID-19 pandemic. The City of Lebanon is making \$1 million of this funding available to Non-Profit organizations through this application process.

Need to Know

Before submitting an application, please review the Application Instructions available on the City's web page. Additional information you may need to know prior to applying is:

1. Non-profits with a religious affiliation must offer services to the general public and not require individuals to participate in religious activities in order to obtain service.
2. If the ARPA grant is combined with another source of federal funding (such as CDBG or HOME), those federal requirements will be applicable for the entire project/service.
3. Funding may not be used as a match for federal grants.
4. Funding cannot be used for existing debt. The proposed project cannot spend any ARPA funding prior to a signed contract with the City of Lebanon. Depending on the type of project, you may be required to follow prevailing wage and additional requirements.
5. Applications must be submitted by noon on Monday, January 31, 2022 or they will not be considered. Additional information may be requested by the City of Lebanon after application submission.
6. Partial awards may be recommended, but the applicant will be consulted prior to an official award.
7. Applicant will be required to obtain a DUNS number and SAM ID prior to receipt of funding, not prior to application.
8. Quarterly reporting and monitoring will be required.

I have viewed and understand the Application Instructions, as well as the information above.*

Yes I understand

Applicant Information

Organization Name*

Organization Location*

Organization Website

Are you an IRS designated non-profit organization?*

Yes

No

Has applicant received previous funding through local, state, or federal sources?*

Yes

No

Contact Information

Contact Name*

Contact Title*

Contact Email*

Contact Phone Number*

717-999-9999

Project/Program Information

Project/Program Name*

Describe the project/activity for which you are requesting funding, including detail on the location.* 5000

Where will the project/activity be located?*

All projects must be located in Lebanon City/serve Lebanon City residents only

Under which approved ARPA requirement does your proposal concept fall?*

Project Start Date*

m/d/yyyy

Project End Date*

m/d/yyyy

Describe the project/program timeline and milestones.* 5000

Describe how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic, specifically describe the disproportionately impacted residents being served.*5000

Describe the project goals/objectives.*5000

Will your project/activity serve individuals or households?*

Individuals

Households

Approximately how many will be served?*

Who will be responsible for performing the work and achieving stated goals and objectives?
What are their qualifications/experience? Please include all partner agencies.*5000

Indicate if this proposal is a one-time investment or creates ongoing expenses.*

One-time

Ongoing

Financial Information

Requested ARPA Funding Amount*

What is the total cost of the project/activity?*

Attach a detailed budget of the proposed project with a description of each budget item, including administrative costs. Attach this to your email submission or hard copy. *
(Support: pdf, doc, docx, xls, xlsx, pptx, ppt, txt, jpeg, jpg)

Attach a detailed list of revenue sources for the proposed project, indicating what has been secured to date and noting any match requirements. Attach this to your email submission or hard copy. * (Support: pdf, doc, docx, xls, xlsx, pptx, ppt, txt, jpeg, jpg)

Does your organization obtain an annual audited or reviewed financial statement?*

If yes, please include your latest copy with your application submission.

Yes

No

Is your organization required to file IRS form 990?*

If yes, please include your latest copy with your application submission.

Yes

No

Is your organization less than three (3) years old?

If yes, please provide your business plan with your application submission.

Yes

No

Applications

Applications must be postmarked, submitted electronically or received in our office by noon on January 31, 2022. Questions regarding the application may be submitted to jmendoff@lebanonpa.org. Applications must be completed in full to be considered for funding. Use the submit button below to submit your application via email to jmendoff@lebanonpa.org. Remember to attach the budget and revenue sources to that email. If you choose to drop off or mail your application, please address your envelope to:
Attn: Janelle Mendoff - ARPA Application
400 S 8th Street, Rm.220
Lebanon, PA 17042