

***APPENDIX 1***  
***CERTIFICATIONS***

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under

subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to, any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph (n) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Acquisition and Relocation** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies, Act of 1970, as amended (42 45C 4601), and implementing regulations at 49 CFR Part 24.

**Section 3** -- it will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR part 135.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2005 (a period specified by the grantee consisting of one year), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the, capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR 570.608;

**Compliance with Laws** -- it will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### **A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **B. Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate 11 applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass.-transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

City of Lebanon  
Municipal Building  
400 South Eighth Street, Room 217  
Lebanon, PA 17042

Check \_\_\_\_\_ if there are workplaces on file that are not identified here; The certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (I) All "direct charge" employees;

(ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

***APPENDIX 2***

***EVIDENCE OF CITIZEN PARTICIPATION***

Lebanon Daily News – One Insertion – July 9, 2009 – **legal Section**  
Please mail Proof of Publication to Community Development Office,  
**Rm. 216**, Municipal Building, 400 South 8<sup>th</sup> Street, Lebanon, PA 17042  
Bill Department “A” Administration

## **NOTICE OF PUBLIC HEARING CITY OF LEBANON**

Notice is hereby given that the City of Lebanon in accordance with the City's Citizen Participation Plan, will hold a public hearing on July 23, 2009. The hearing will be held at 4:45 p.m. with Pe-Council immediately following in the Municipal Building, City Council Meeting Room, 2nd Floor, 400 S. Eighth Street, Lebanon, PA. The purpose of the hearing is as follows:

- a. Obtain the views and comments of individuals and organizations concerning the City's housing and community development needs. The information gathered will be used in the preparation of the Five Year Consolidated Plan for Fiscal Year 2010-2014 and the Annual Action Plan for Fiscal Year 2010 Community Development Block Grant and related Programs.
- b. Review the City's CDBG Program and provide an opportunity to the public to comment on program performance.
- c. Provide an opportunity to discuss the Goals and Objectives for the Five Year Consolidated Plan.

Agencies wishing to request funding, must do so in writing by 4:00 p.m. August 14, 2009. The City intends to submit its application for F.Y. 2010 funds to HUD on or about November 13, 2009. The City anticipates that its F.Y. 2010 Community Development Block Grant (CDBG) Program allocation will be \$830,000. Program income in the amount of \$40,000 is also anticipated.

All interested individuals and organizations are invited to attend this hearing and offer their views and comments on the housing and community development needs of the City of Lebanon. Individuals who require the information in an alternate format or who require special accommodations at the public hearing, may contact the Office of Community Development at 273-6711, Ext. 2408 or (TTY: 717-228-4450).

By Order of

Trish M. Ward, Mayor  
City of Lebanon

**PUBLIC HEARING REGARDING  
COMMUNITY DEVELOPMENT BLOCK  
GRANT FY 2010 ACTION PLAN AND THE  
CONSOLIDATED PLAN FOR FY 2010-2014**

**July 23, 2009**

A public hearing regarding the CDBG FY 2010 Action Plan and the Consolidated Plan for 2010-2014 was held on the above date in City Council Chamber, Room 210 of the Municipal Building, 400 South Eighth Street, Lebanon, Chairman Cox presiding.

The hearing was called to order at 4:45 p.m.

Present--Mr. Cox, Mr. Fick, Ms. Royer, and Mr. Wertz, Chairperson. Absent--Mr. Parker.

Also present were Community Development Administrator Melissa Quinones; ten persons in the audience; and two members of the news media.

Ms. Quinones stated that the purpose of the public hearing is to obtain the views and comments of individuals and organizations concerning the City's housing and community development needs. The information gathered will be used in the preparation of the 2010 CDBG budget and the 2010-2014 Consolidated Plan.

Ms. Quinones stated that the city anticipates receiving an allocation of \$830,000, plus program income in the amount of \$40,000. Chairman Cox asked how much was allocated to the City of Lebanon for fiscal year 2009. Ms. Quinones replied the city's entitlement was \$840,000 in 2009.

Pam Tricamo, Executive Director, Lebanon County Habitat for Humanity, urged Council to consider the results the Crime Commission Report and the United Way Needs Assessment when developing the 2010 budget. She stated that both documents concluded that blighted properties and the lack of affordable housing are an issue for our community. She encouraged Council to consider continuing the program to crackdown on slumlords. Habitat for Humanity received \$20,000 in 2009, and is again requesting funding under the 2010 program to purchase and rehabilitate homes.

Ms. Quinones announced that August 14, 2009, is the deadline for persons/organizations to submit applications to be considered for funding in the 2010 program. The proposed budget will be on public display in September. A public hearing to discuss the proposed budget will be held in October, and the final application will be submitted to HUD in November.

Mrs. Abigail Jarboe, 416 Maple Street, Lebanon, asked if the CDBG can be used for the bridge project to which Ms. Quinones replied the funds cannot be used for the bridge project.

There being no further questions or comments, the hearing was adjourned at 4:57 p.m.

Cheryl J. Gibson, City Clerk

**NOTICE OF PUBLIC HEARING  
CITY OF LEBANON**

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By Order of  
Trish M. Ward, Mayor  
City of Lebanon

# NOTICE OF PUBLICATION OF NOTICE IN THE LEBANON DAILY NEWS

## PENNSYLVANIA CITY OF LEBANON

I, being duly sworn says: That she is the Sales Manager of the LEBANON DAILY News, a newspaper of general circulation, published at Number 718 Poplar Street, City of Lebanon, County of Lebanon, Pennsylvania.

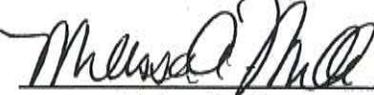
The newspaper was established as a daily newspaper of general circulation in 1872, since which time it has been published in the City of Lebanon; that a copy of the printed notice, heretofore published in the City of Lebanon, as was printed and published in the regular editions and issues which appeared

The affiant further deposes and declares that he is not interested in the subject matter of the aforesaid notice of publication and that all allegations in the foregoing statement as to time, place and character of publication are true.

  
Nicole Goodyear

Sworn and subscribed to before me this 09 day of July 2009

COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Melissa A. Miller, Notary Public  
City of Lebanon, Lebanon County  
My Commission Expires Sept. 23, 2012  
Member, Pennsylvania Association of Notaries

  
Notary Public

My commission expires 9/23/12

Statement of Advertising Costs  
To the Lebanon Daily News  
For publishing the notice or publications attached

Advertisement Cost	\$ 216.50
Affidavit Fee	\$ 8.00
Total Cost	\$ 224.50

**NOTICE OF PUBLIC HEARING**  
**FIVE YEAR HOUSING AND COMMUNITY DEVELOPMENT PLAN**  
**and**  
**FY 2010 Community Development Block Grant Program**

**CITY OF LEBANON, PA**

In accordance with the federal regulations at 24 CFR, Part 91, the City has prepared a Consolidated Submissions for Community Planning and Development Programs. This document, known as the Housing and Community Development Plan, is a requirement for direct assistance under certain HUD funding programs including the Community Development Block Grant Program. On an annual basis, the City shall describe its action plan for achieving the goals set forth in the Plan. Amendments to the Plan shall also be described and citizen's comments solicited.

The City of Lebanon will hold a public hearing on Thursday, October 22, 2009, 4:45 p.m. with the Pre-Council Meeting immediately following, to solicit citizen comments on the 2010-2014 Housing and Community Development Consolidated Plan and the 2010 Annual Plan. The hearing will be held in the Council Chambers, City/County Building, 400 S. 8<sup>th</sup> Street, Lebanon.

Copies of the Consolidated Housing and Community Development Plan and the FY 2010 Annual Plan are available for public inspection and review from September 21, 2009 through October 22, 2009 at the following locations:

City Clerk's Office, City/County Building, 400 S. 8<sup>th</sup> Street, Lebanon  
9:00 AM to 4:00 PM Monday through Friday

Lebanon Community Library: 125 N. 7th Street, Lebanon

Senior Center: 710 Maple Street, Lebanon

Webster Manor: Brock Drive, Lebanon

The 2010 Annual Plan specifies available resources to meet the identified needs. The financial resources the City expects to have available include an entitlement grant of \$830,000 of Community Development Block Grant funds and program income in the amount of \$40,000 during the program year which will run January 1, 2010 through December 31, 2010. The Lebanon Housing Authority will have other funds available including Section 8 assistance and HUD funds for public housing modernization. The city will seek additional funding from the Commonwealth of Pennsylvania and private sources to accomplish the goals outlined in the Consolidated Plan.

The City intends to use the FY 2010 HUD funds it receives as described below:

## PROPOSED BUDGET

ACTIVITY	Budget	Comments/Location
Public Services: Police	\$130,000	Limited to Low income areas of the City as defined by Census
Spot Blight Acquisition and Demolition	\$140,000	City-wide
General Administration	\$160,000	Limited to 20% of grant and program income
Street Improvements	\$ 125,000	Low income areas
Housing Rehabilitation and Homebuyer Assistance	\$150,000	Administered by Redevelopment Authority, City-wide
Code Enforcement	\$ 40,000	Limited to low income areas
Community Homes	\$125,000	Elderly Housing
<b>TOTAL</b>	<b>\$870,000</b>	

### Comments on Historic Preservation Activities

The City will be undertaking an evaluation of the activities to be funded in an effort to identify historic and archaeological resources that may be affected by the activities. By this Notice, the City invites interested parties who have an interest in activities that may impact historic and archaeological resources to make themselves known. Parties should contact the Community Development Office, at the City/County Building at the address below or call 717-273-6711 or (TTY: 717-228-4450). The City will involve such parties in the notification and review process of the National Council on Historic Preservation as set forth in Part 800.

### Comments on Flood Plain Activities

Pursuant to Executive Order 1198, the City of Lebanon is requesting comments on its proposal to spend funds on activities that may be located within or may affect a 100-year flood plain. The City of Lebanon is reviewing its program for the effects on floodwaters, for alternatives to floodplain development and for consistency with federal, state and local policies and regulations of floodplain management. Issues raised during the review will be integrated into the decision-making process. The City anticipates completing its review no later than November 15, 2009. After the findings are published, a 7-day period will be permitted to the public for comments on the decision.

### **Public Comment**

The City of Lebanon intends to submit the Housing and Community Development Plan to the U.S. Department of Housing and Urban Development (HUD) on or before November 1, 2009. City Council will consider the Plan at its regularly scheduled meeting on October 26, 2009 beginning at 6:30 p.m. in the City Council Chambers, City/County Building. Interested persons are encouraged to express their views on the Plan at the public hearing or in writing to the Office of Community Development, City/County Building, 400 S. 8<sup>th</sup> St. Lebanon, PA 17042. All comments received by October 22, 2009 will be considered.

BY ORDER OF:

Trish M. Ward, MAYOR

PUBLIC HEARING REGARDING  
COMMUNITY DEVELOPMENT BLOCK  
GRANT PROGRAM 2010 ANNUAL PLAN  
AND CONSOLIDATED PLAN  
FOR FY 2010-2014

October 22, 2009

A public hearing regarding the Community Development Block Grant Annual Plan for fiscal year 2010 and the Consolidated Plan for FY 2010-2014 was held on the above date in City Council Chamber, Room 210 of the Municipal Building, 400 South Eighth Street, Lebanon.

The hearing was called to order at 4:45 p.m., Chairman Cox presiding.

Present—Mr. Fick, Mr. Parker, Ms. Royer, Mr. Wertz, and Mr. Cox, Chairperson.  
Absent—none.

Also present were Mayor Trish M. Ward; Community Development Administrator Melissa Quinones; Ray Bender, Executive Director, Lebanon County Redevelopment Authority; five persons in the audience; and two members of the news media.

Community Development Administrator Melissa Quinones stated that the plan has been on public display at multiple locations for the past 30 days. The city anticipates receiving an entitlement grant in the amount of \$830,000, plus an additional \$40,000 in program income.

Chairman Cox asked what expenses are paid from the line item entitled "General Administration". Mrs. Quinones replied salaries, consulting fees, fees for environmental reviews, advertising, postage, telephone, etc. are charged to the general administration line item.

Councilmember Parker asked what type of street improvements are planned for 2010. Mrs. Quinones replied repaving of streets will be completed under this line item.

Regarding the line item entitled "Code Enforcement", Mrs. Quinones explained that the salaries of two part-time Code Enforcement Officers assigned to low- and moderate-income sections of the city will be charged to this line item.

The line item for Community Homes of Lebanon Valley, Inc., will be used to purchase an emergency generator for Willow Terrace. Councilmember Parker asked why the city has an obligation to provide funding for Community Homes. Mayor Ward explained that Community Homes operates eight housing complexes for low- to moderate income elderly persons in the city. Willow Terrace is an 11-floor building with 104 units.

Regarding the line item entitled "Spot Blight Acquisition and Demolition", Councilmember Parker asked if there is a focus on a specific area. Mrs. Quinones replied that in the past, the funds were used as needed and did not focus on a specific area. Mayor Ward stated that focusing on a specific area is coming to fruition with the Elm Street and Blueprint Community Programs. Presently, there is one property that is a safety hazard to the entire neighborhood and its demolition will benefit the entire area.

Regarding street improvements, Councilmember Fick asked if a specific street has been identified. Mrs. Quinones replied that at this time the Public Works Director is reviewing the map and will recommend street(s) for re-paving. Mayor Ward added that when selecting the streets for re-paving, the city is also keeping in mind that traffic will be re-directed during the Overpass Project and some streets will be travelled more heavily.

Regarding spot blight, Councilmember Wertz asked the status of the burned out property in the 600 block of Walnut Street. Pam Tricamo, Executive Director, Habitat for Humanity, reported that the properties are owned by Habitat for Humanity. Habitat for Humanity met with the Construction Manager and the Zoning Officer this week and will be applying for the necessary permits to begin renovations.

Ms. Tricamo addressed Council regarding Habitat for Humanity's request for funding in the 2010 Action Plan. A copy of Ms. Tricamo's prepared statement is attached to and hereby made part of these minutes.

Ms. Tricamo anticipates that she will need properties for the program by this time next year, and asked Council to consider Habitat's request for funding.

Councilmember Parker asked if there is currently funding allocated for Habitat for Humanity that has not been utilized. Mrs. Quinones replied \$20,000 was allocated in the 2009 budget and to date has not been utilized.

Councilmember Royer asked if Habitat for Humanity has specific properties in mind. Ms. Tricamo replied that she reviews the lists of condemned and vacant properties maintained by the Public Safety Department and inquires with the owners regarding interest in selling the property.

Councilmember Parker asked if there has been a problem in the past if Ms. Tricamo would contact Mrs. Quinones regarding the need from some of the spot blight funding. Ms. Tricamo stated she never requested funding that was not allocated specifically for Habitat for Humanity.

Mrs. Quinones explained that upon filing for funding, there would be a 30 day window to allow for the necessary environmental reviews required.

Councilmember Parker stated that Council agrees that Habitat for Humanity is a great program and supports Habitat's efforts to provide affordable housing. Councilmember Parker recommended that rather than a specific allocation for Habitat for Humanity, the spot blight funds be used, as needed. He further stated that Habitat for Humanity has the support of City Council and would request that Council be advised if there are problems when Habitat for Humanity makes application for use of the funds. Council concurred with Mr. Parker's recommendation.

Mayor Ward explained that in the past, the city provided fire-damaged properties on Lehman Street to Habitat for Humanity and the city paid for demolition of the properties.

Councilmember Parker stated he wants to see Habitat for Humanity succeed, but would like to maintain some flexibility for use of the funds.

John Latimer, *Lebanon Daily News*, asked if there were other groups that applied for funding in the 2010 budget. The following requests were submitted but not included in the 2010 budget:

- Domestic Violence Intervention of Lebanon County - \$15,000 for replacement of deteriorated concrete sidewalk pads and asphalt driveway/parking area
- Senior Center of Lebanon Valley, Inc. - \$9,397 - replace air conditioners
- Friends of Light's Fort - \$25,000 - stabilization of walls
- LV Council on the Arts, Inc. - \$39,000 - renovations to 2<sup>nd</sup> floor of Arts Center
- Latino American Association Center of Lebanon - \$10,000 - provide information to the Latino/Hispanic community and office renovations
- Lebanon Valley Family YMCA - \$78,000 - purchase new playground equipment
- Community Homes of Lebanon Valley, Inc. - \$852,040 - install emergency generators at Willow Terrace, Poplar Terrace, Maple Terrace, Oak Terrace and Hill Terrace

There being no further questions or comments, the hearing was adjourned at 5:22 p.m.

Cheryl J. Gibson, City Clerk

City Council for CDBG  
October 22, 2009

I'll spare you the entire background of Habitat since by now I would think most of you are pretty familiar with what we do.

But some specifics that you may not be aware of:

By the end of 2009 we will put 8 families into houses they own. In some cases they are new homes that will add revenue to the City. In some cases it is by rehabbing some of our old, dilapidated, and burned out properties that have become eyesores in their neighborhoods.

We have now cleaned out the two burned out homes on Walnut Street, met with Bill Logan to come up with a plan for the rehab, and will be submitting for the permits within the next week or two.

We have taken possession of another fire damaged property on Guilford Street (572) that will also be completed in 2010.

I have a verbal agreement to acquire a property in the NW section of the City using last year's CDBG funds. We expect to settle on this sometime in November. This property will also be finished in 2010.

We will not be ready to start construction on our next large lot until at least the spring or summer of 2011. I don't have enough properties to keep our volunteers working until we get to that point.

I was just informed this morning that there are 139 students from 10 different colleges from as far away as Minnesota who have registered to work on our jobsites between January 3 and March 28<sup>th</sup>. We have 3 Saturdays open between now and the end of May 2010 on our main jobsite. To keep all these volunteers working we need to have a bank of properties so we can move our groups around to provide age and ability appropriate volunteer experiences.

**NOTICE OF PUBLIC HEARING  
FIVE YEAR HOUSING AND COMMUNITY DEVELOPMENT PLAN  
and FY 2010 Community Development Block Grant Program  
CITY OF LEBANON, PA**

In accordance with the federal regulations at 24 CFR, Part 91, the City has prepared a Consolidated Submissions for Community Planning and Development Programs. This document, known as the Housing and Community Development Plan, is a requirement for direct assistance under HUD funding programs including the Community Development Block Grant Program. On an annual basis, the City shall describe its action plan for achieving the goals set forth in the Plan. Amendments to the Plan shall also be described and citizen's comments solicited.

The City of Lebanon will hold a public hearing on Thursday, October 22, 2009, 4:45 p.m. with the Pre-Council Meeting immediately following, to solicit citizen comments on the 2010-2014 Housing and Community Development Consolidated Plan and the 2010 Annual Plan. The hearing will be held in the Council Chambers, City/County Building, 400 S. 8th Street, Lebanon.

Copies of the Consolidated Housing and Community Development Plan and the FY 2010 Annual Plan are available for public inspection and review from September 21, 2009 through October 22, 2009 at the following locations:  
City Clerk's Office, City/County Building, 400 S. 8th Street, Lebanon  
9:00 AM to 4:00 PM Monday through Friday  
Lebanon Community Library: 125 N. 7th Street, Lebanon  
Senior Center: 710 Maple Street, Lebanon  
Webster Manor: Brock Drive, Lebanon

The 2010 Annual Plan specifies available resources to meet the identified needs. The financial resources the City expects to have available include an entitlement grant of \$830,000 of Community Development Block Grant funds and program income in the amount of \$40,000 during the program year which will run January 1, 2010 through December 31, 2010. The Lebanon Housing Authority will have other funds available including Section 8 assistance and HUD funds for public housing modernization. The city will seek additional funding from the Commonwealth of Pennsylvania and private sources to accomplish the goals outlined in the Consolidated Plan.

The City intends to use the FY 2010 HUD funds it receives as described below:

**PROPOSED BUDGET**

ACTIVITY	Budget	Comments Location
Public Services: Police	\$130,000	Limited to Low income areas of the City as defined by Census
Spot Blight Acquisition and Demolition	\$140,000	City-wide
General Administration	\$160,000	Limited to 20% of grant and program income
Street Improvements	\$125,000	Low income areas
Housing Rehabilitation and Homebuyer Assistance	\$150,000	Administered by Redevelopment Authority, City-wide
Code Enforcement	\$40,000	Limited to low income areas
Community Homes	\$125,000	Elderly Housing
<b>TOTAL</b>	<b>\$870,000</b>	

**Comments on Historic Preservation Activities**

The City will be undertaking an evaluation of the activities to be funded in an effort to identify historic and archaeological resources that may be affected by the activities. By this Notice, the City invites interested parties who have an interest in activities that may impact historic and archaeological resources to make themselves known. Parties should contact the Community Development Office, at the City/County Building at the address below or call 717-273-6711 or (TTY: 717-228-4450). The City will involve such parties in the notification and review process of the National Council on Historic Preservation as set forth in Part 800.

**Comments on Flood Plain Activities**

Pursuant to Executive Order 1198, the City of Lebanon is requesting comments on its proposal to spend funds on activities that may be located within or may affect a 100-year flood plain. The City of Lebanon is reviewing its program for the effects on floodwaters, for alternatives to floodplain development and for consistency with federal, state and local policies and regulations of floodplain management. Issues raised during the review will be integrated into the decision-making process. The City anticipates completing its review no later than November 15, 2009. After the findings are published, a 7-day period will be permitted to the public for comments on the decision.

**Public Comment**

The City of Lebanon intends to submit the Housing and Community Development Plan to the U.S. Department of Housing and Urban Development (HUD) on or before November 1, 2009. City Council will consider the Plan at its regularly scheduled meeting on October 26, 2009 beginning at 6:30 p.m. in the City Council Chambers, City/County Building. Interested persons are encouraged to express their views on the Plan at a public hearing or in writing to the Office of Community Development, City/County Building, 400 S. 8th St. Lebanon, PA 17042. All comments received by October 22, 2009 will be considered.

**BY ORDER OF:**  
Trish M. Ward, MAYOR

**PUBLICATION OF NOTICE  
LEBANON DAILY NEWS**

**PENNSYLVANIA  
LEBANON**

sworn says: That she is the Sales Manager of the LEBANON DAILY NEWS, published at Number 718 Poplar Street, City of Lebanon, County

published as a daily newspaper of general circulation in 1872, since which time it has been published in the City of Lebanon; that a copy of the printed notice, heretofore printed and published in the regular editions and issues which appeared

wherein it is stated that he is not interested in the subject matter of the aforesaid notice in the foregoing statement as to time, place and character of publication

*Nicole Goodyear*  
Nicole Goodyear

this 23 day of September 2009

*Melissa A. Miller*  
Notary Public

STATE OF PENNSYLVANIA  
Notarial Seal  
Melissa A. Miller, Notary Public  
Lebanon, Lebanon County  
Commission Expires Sept. 23, 2012  
Pennsylvania Association of Notaries

My commission expires 9/23/12

Statement of Advertising Costs  
To the Lebanon Daily News  
For publishing the notice or publications attached

Advertisement Cost	\$ 702.00
Affidavit Fee	\$ 8.00
Total Cost	\$ 710.00

FILE OF THE COUNCIL OF THE CITY OF LEBANON, PA.

RESOLUTION 52 SESSIONS 2008-2009

INTRODUCED BY Mr. Darryl R. Cox, October 26, 2009

**A RESOLUTION**

APPROVING THE FIVE-YEAR CONSOLIDATED PLAN FOR FISCAL YEARS 2010-2014 AND THE FISCAL YEAR 2010 ANNUAL ACTION PLAN.

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as Amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the elimination or prevention of slums or urban blight, or activities which will benefit low and moderate income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has estimated the FY 2010 Entitlement is as follows: Community Development Block Grant \$830,000; and

WHEREAS, the City of Lebanon has prepared a Consolidated Plan for 2010– 2014 and an Annual Action Plan for the FY 2010 funding year that assesses the housing needs of extremely low, low, and moderate income households, homeless families and individuals, and others with special needs; and

WHEREAS, the draft Consolidated Plan and Annual Action Plan for FY 2010 was on public display for 30 days and the City held a series of Public Hearings on said Consolidated Strategy and Annual Action Plan and the comments of various agencies, groups and citizens were taken into consideration in the preparation of the final document.

NOW, THEREFORE, Be It Resolved by the Council of the City of Lebanon, and it is hereby resolved by the authority of the same, That:

SECTION 1. The Consolidated Plan for fiscal years 2010-2014 and Annual Action Plan for the FY 2010 CDBG Program is hereby in all respects approved and the City Clerk is hereby directed to file a copy of said Consolidated Strategy and Annual Action Plan with this resolution.

***APPENDIX 3***

***CITIZENS COMMENTS ON  
CONSOLIDATED PLAN***

There were no citizen comments received during the comment period.

***APPENDIX 4***

***EVIDENCE OF NOTIFICATION  
PER 24 CFR 91.100(4)***

**DEPARTMENT OF ADMINISTRATION**  
**Office of Community Development**



Melissa E. Quinones, Community Development Administrator

400 South Eighth Street  
Lebanon, PA 17042  
(717) 273-6711

August 24, 2009

North Cornwall Township Supervisors  
320 South 18<sup>th</sup> Street  
Lebanon, PA 17042

Dear Supervisors:

The City of Lebanon has begun the process of preparing the Annual Housing and Community Development Plan for submission of its 2010 Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens, and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City of Lebanon that may impact on your municipality. You may present your comments in writing by September 18, 2009 or participate in the public hearing on October 22, 2009 at 4:45 p.m. in City Hall, Council Chambers, 2<sup>nd</sup> floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2009. Copies will be available at the following locations:

Lebanon Community Library: 125 N. 7th Street, Lebanon

Senior Center : 710 Maple Street, Lebanon

Webster Manor: Brock Drive, Lebanon

Thank you for your attention to this matter.

Very truly yours

Melissa E. Quinones  
Community Development Administrator

**DEPARTMENT OF ADMINISTRATION**  
**Office of Community Development**

Melissa E. Quinones, Community Development Administrator



400 South Eighth Street  
Lebanon, PA 17042  
(717) 273-6711

August 24, 2009

South Lebanon Township Supervisors  
1800 South 5<sup>th</sup> Avenue  
Lebanon, PA 17042

Dear Supervisors:

The City of Lebanon has begun the process of preparing the Annual Housing and Community Development Plan for submission of its 2010 Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens, and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City of Lebanon that may impact on your municipality. You may present your comments in writing by September 18, 2009 or participate in the public hearing on October 22, 2009 at 4:45 p.m. in City Hall, Council Chambers, 2<sup>nd</sup> floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2009. Copies will be available at the following locations:

Lebanon Community Library: 125 N. 7th Street, Lebanon

Senior Center : 710 Maple Street, Lebanon

Webster Manor: Brock Drive, Lebanon

Thank you for your attention to this matter.

Very truly yours

A handwritten signature in cursive script that reads "Melissa E. Quinones".

Melissa E. Quinones  
Community Development Administrator

**DEPARTMENT OF ADMINISTRATION**  
**Office of Community Development**



Melissa E. Quinones, Community Development Administrator

400 South Eighth Street  
Lebanon, PA 17042  
(717) 273-6711

August 24, 2009

North Lebanon Township Supervisors  
725 Kimmerlings Road  
Lebanon, PA 17046

Dear Supervisors:

The City of Lebanon has begun the process of preparing the Annual Housing and Community Development Plan for submission of its 2010 Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens, and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City of Lebanon that may impact on your municipality. You may present your comments in writing by September 18, 2009 or participate in the public hearing on October 22, 2009 at 4:45 p.m. in City Hall, Council Chambers, 2<sup>nd</sup> floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2009. Copies will be available at the following locations:

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Webster Manor: Brock Drive, Lebanon

Thank you for your attention to this matter.

Very truly yours

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Melissa E. Quinones  
Community Development Administrator



**DEPARTMENT OF ADMINISTRATION**  
**Office of Community Development**

Melissa E. Quinones, Community Development Administrator  
400 South Eighth Street  
Lebanon, PA 17042  
(717) 273-6711

August 24, 2009

Marianne Bartley, Superintendent  
Lebanon School District  
1000 South 8<sup>th</sup> Street  
Lebanon, PA 17042

Dear Dr. Bartley:

The City of Lebanon has begun the process of preparing the Annual Housing and Community Development Plan for submission of its 2010 Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens, neighboring municipalities and the school district.

The City invites your comments on the housing and community development needs of the City of Lebanon that may impact on the school district. You may present your comments in writing by September 18, 2009 or participate in the public hearing on October 22, 2009 at 4:45 p.m. in City Hall, Council Chambers, 2<sup>nd</sup> floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2009. Copies will be available at the following locations:

Lebanon Community Library: 125 N. 7th Street, Lebanon

Senior Center : 710 Maple Street, Lebanon

Webster Manor: Brock Drive, Lebanon

Thank you for your attention to this matter.

Very truly yours

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Melissa E. Quinones  
Community Development Administrator

**DEPARTMENT OF ADMINISTRATION**  
**Office of Community Development**



Melissa E. Quinones, Community Development Administrator

400 South Eighth Street  
Lebanon, PA 17042  
(717) 273-6711

August 24, 2009

Lebanon County Planning Department  
400 South 8<sup>th</sup> Street  
Lebanon, PA 17042

Dear Sir or Madam:

The City of Lebanon has begun the process of preparing the Annual Housing and Community Development Plan for submission of its 2010 Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens, neighboring municipalities and the school district.

The City invites your comments on the housing and community development needs of the City of Lebanon that may impact on the school district. You may present your comments in writing by September 18, 2009 or participate in the public hearing on October 22, 2009 at 4:45 p.m. in City Hall, Council Chambers, 2<sup>nd</sup> floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2009. Copies will be available at the following locations:

Lebanon Community Library: 125 N. 7th Street, Lebanon

Senior Center : 710 Maple Street, Lebanon

Webster Manor: Brock Drive, Lebanon

Thank you for your attention to this matter.

Very truly yours

A handwritten signature in cursive script that reads "Melissa E. Quinones".

Melissa E. Quinones  
Community Development Administrator



**DEPARTMENT OF ADMINISTRATION**  
**Office of Community Development**

Melissa E. Quinones, Community Development Administrator 400 South Eighth Street  
Lebanon, PA 17042  
(717) 273-6711

August 24, 2009

Lebanon County Commissioners  
400 South 8<sup>th</sup> Street  
Lebanon, PA 17042

Dear Commissioners:

The City of Lebanon has begun the process of preparing the Annual Housing and Community Development Plan for submission of its 2010 Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens, neighboring municipalities and the school district.

The City invites your comments on the housing and community development needs of the City of Lebanon that may impact on the school district. You may present your comments in writing by September 18, 2009 or participate in the public hearing on October 22, 2009 at 4:45 p.m. in City Hall, Council Chambers, 2<sup>nd</sup> floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2009. Copies will be available at the following locations:

Lebanon Community Library: 125 N. 7th Street, Lebanon

Senior Center : 710 Maple Street, Lebanon

Webster Manor: Brock Drive, Lebanon

Thank you for your attention to this matter.

Very truly yours

A handwritten signature in cursive script that reads "Melissa E. Quinones".

Melissa E. Quinones  
Community Development Administrator



**DEPARTMENT OF ADMINISTRATION**  
**Office of Community Development**

Melissa E. Quinones, Community Development Administrator 400 South Eighth Street  
Lebanon, PA 17042  
(717) 273-6711

November 2, 2009

Pennsylvania Department of Community and Economic Development  
Office of Community Development  
Commonwealth Keystone Building, 4th Floor  
400 North Street  
Harrisburg, PA 17120

To Whom it May Concern;

Enclosed herein, please find the Consolidated Plan for 2010-2014 for the City of Lebanon, Lebanon County. This plan was submitted to HUD on November 3, 2009. If you have any questions or concerns, please contact Melissa Quinones, Community Development Office, City of Lebanon, 400 S. 8<sup>th</sup> Street, Lebanon, PA 17042.

Very truly yours

A handwritten signature in cursive script that reads "Melissa E. Quinones".

Melissa E. Quinones  
Community Development Administrator

Enclosure

***APPENDIX 5***

***PUBLIC HOUSING AUTHORITY  
CAPITAL FUND PROGRAM TABLES***

**PHA 5-Year and Annual Plan**

**U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing**

**OMB No. 2577-0226  
Expires 4/30/2011**

<b>1.0</b>	<b>PHA Information</b> PHA Name: Housing Authority of the County of Lebanon _____ PHA Code: _____ PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): 07/2009 _____				
<b>2.0</b>	<b>Inventory (based on ACC units at time of FY beginning in 1.0 above)</b> Number of PH units: 405 _____ Number of HCV units: 625 _____				
<b>3.0</b>	<b>Submission Type</b> <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
<b>4.0</b>	<b>PHA Consortia</b> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	<b>Participating PHAs</b>	<b>PHA Code</b>	<b>Program(s) Included in the Consortia</b>	<b>Programs Not in the Consortia</b>	<b>No. of Units in Each Program</b>
	PHA 1:				<b>PH</b> <b>HCV</b>
	PHA 2:				
	PHA 3:				
<b>5.0</b>	<b>5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.</b> N/A				
<b>5.1</b>	<b>Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:</b> N/A				
<b>5.2</b>	<b>Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</b> N/A				
<b>6.0</b>	<b>PHA Plan Update</b> (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: There have been no changes to the previous Annual Plan for items 1 through 12. Item 13 Violence Against Women Act (VAWA) is being added as follows 13. Because HACL lacks the expertise internally, we will make use of existing community services to deal with reported incidents of domestic violence. We will refer any reported victims to Domestic Violence Intervention (DVI) and the Sexual Assault Resources and Counseling Center (SAECC), as appropriate. We will also encourage victims to file a domestic violence report with their local police department. In partnering with DVI and SARCC, we will encourage them to hold informational sessions at our community buildings and assist them in disseminating relevant information to residents of our public housing communities. (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. ALL SUPPORTING DOCUMENTS ARE LOCATED AT THE HOUSING AUTHORITY'S MAIN OFFICE.				
<b>7.0</b>	<b>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable.</b> There have been no changes to the previous Annual Plan for Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.				
<b>8.0</b>	<b>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</b> SEE ATTACHED				

8.1	<p><b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p style="text-align: center;"><b>SEE ATTACHED</b></p>
8.2	<p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p style="text-align: center;"><b>SEE ATTACHED</b></p>
8.3	<p><b>Capital Fund Financing Program (CFFP).</b>  <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p style="text-align: center;"><b>HUD APPROVAL ON FILE</b></p>
9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p style="text-align: center;"><b>N/A STATISTICS ON FILE</b></p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b></p> <p><b>There have been no changes to the previous Annual Plan</b></p>

**Additional Information.** Describe the following, as well as any additional information HUD has requested.

(a) **Progress in Meeting Mission and Goals.** Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

**Goal: Leverage private or other public funds to create additional housing opportunities**

**Progress:** The Authority continues to explore opportunities for additional public and private resources.

**Goal: Acquire or build units or developments**

**Progress:** The Authority through its non profit affiliate submitted an application in December 2007 for tax credits to develop twenty single family townhomes on an old factory site in Lebanon City.

**Goal: Improve public housing management (PHAS) score**

**Progress:** The Authority's latest PHAS score was 84%. We will continue to work to improve our score to at least 90%.

**Goal: Renovate or modernize public housing units**

Improvements to the electrical distribution system at our Webster Manor townhouse development are in progress. We are currently planning Authority wide renovations to improve access to persons with disabilities. We anticipate that this work will occur over several years, beginning in 2010.

**Goal: Demolish or dispose of obsolete public housing**

**Progress:** We will continue to study the long term viability of all our developments as we implement HUD's requirement for asset based management.

10.0

**Goal: Designate developments or building for particular resident groups**

**Progress:** Approval to designate Stevens Towers as an elderly only facility was received from HUD on November 9, 2005.

**Goal: Increase the number and percentage of employed persons in assisted families**

For fiscal year 2007 90% of income received by public housing families came from earned income. In fiscal year 2006 84% of income was earned income. In addition, only 2% of income came from TANF. This data clearly demonstrates the Authority's success in assisting its residents to obtain employment.

**Goal: Provide or attract supportive services to improve assistance recipient's employability**

The Authority's social services department provides a variety of services to assist resident's in obtaining employment. Unfortunately, because of funding reductions by the Federal Government staffing for social service programs has been reduced.

**Goal: Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability.**

The Authority is proactive in ensuring that housing assistance is available to all qualified applicants. To facilitate access to housing for the disabled, the Authority has formed a partnership with several local agencies which provide services to individuals with disability. To ensure access to the minority Hispanic community the Authority operates the Hispanic Outreach Program for Lebanon County.

(b) **Significant Amendment and Substantial Deviation/Modification.** Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

A substantial deviation or significant amendment or modification, which requires public notice and comment, will be required if a change is made to the Plan, or any component thereof, related to the following:

- Demolition or conversion of units;
- Implementation of a homeownership program;
- Additions of Non-Emergency work items with an estimated cost greater than 50% of the Authority's annual Comprehensive Grant (items not included in the current Annual Statement or 5-Year Action Plan).

Changes made to the Plan, or any component thereof, that do not relate to the above-mentioned issues will not be considered substantial or significant and will not require public notice and comment.

**11.0**

**Required Submission for HUD Field Office Review.** In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
- (g) Challenged Elements
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only)
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

## **ATTACHMENT 1**

### **Housing Authority of the County of Lebanon 2009 Annual Plan Submission**

#### **RESIDENT COMMENTS**

- 1. No written comments regarding the 2009 Annual Plan were received from any residents of public housing. There were no challenged elements.**
- 2. The regular bi-monthly meeting of HACL's Resident Advisory Board was held on Tuesday, March 31, 2009 with five members and three guests in attendance. Deputy Executive Director Sue Bowman reviewed the contents of the Annual Plan with those present. Favorable comments were received regarding the proposed installation of additional security cameras at Stevens Towers, as well as the upgrading of the elevators at Washington Arms. There were no challenged elements.**
- 3. A public hearing on the 2009 Annual Plan was conducted by HACL's Board of Directors on April 8, 2009. Modernization Coordinator Raymond Bender and Deputy Executive Director reviewed the Plan's contents for the four residents in attendance. There were no challenged elements.**

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		Grant Type and Number		FFY of Grant: 2006	
FEHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26P052106		FFY of Grant Approval: 2006	
Type of Grant		Replacement Housing Factor Grant No:			
		Date of CFFP:			
Original Annual Statement		Reserve for Disasters/Emergencies		Revised Annual Statement (revision no: )	
X Performance and Evaluation Report for Period Ending: 12/31/2008				Final Performance and Evaluation Report	
Line Summary by Development Account		Total Estimated Cost		Total Actual Cost*	
		Original	Revised**	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21)***				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$	65,813.78 \$	65,813.78 \$	65,813.78
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$	10,000.00 \$	12,226.50 \$	12,226.50
8	1440 Site Acquisition				
9	1450 Site Improvements	\$	4,000.00 \$	16,266.00 \$	16,266.00
10	1460 Dwelling Structures	\$	263,483.00 \$	248,990.50 \$	215,069.30
11	1465.1 Dwelling Equipment - Nonexpendable	\$	112,850.00 \$	112,850.00 \$	65,580.96
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities****				

\* To be completed for the Performance and Evaluation Report  
 \*\* To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 \*\*\* PHAs with under 250 units in management may use 100% of CFP Grants for Operations  
 \*\*\*\* RHF funds shall be included here

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part I: Summary**

PHIA Name: **Housing Authority of the County of Lebanon** Grant Type and Number: **Capital Fund Program Grant No: PA26P052106** FFY of Grant: **2006**  
 Replacement Housing Factor Grant No: \_\_\_\_\_ FFY of Grant Approval: **2006**  
 Date of CFFP: \_\_\_\_\_

Original Annual Statement \_\_\_\_\_ Reserve for Disasters/Emergencies \_\_\_\_\_ Revised Annual Statement (revision no: \_\_\_\_\_)  
 Performance and Evaluation Report for Period Ending: **12/31/2006** Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost*	
		Original	Revised**	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHIA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)	\$ 202,003.22	\$ 202,003.22	\$ 202,033.22	\$ 202,003.22
20	Amount of Annual Grant ( sum of lines 2-19)	\$ 658,150.00	\$ 658,150.00	\$ 658,180.00	\$ 576,959.76
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs	\$ 4,000.00	\$ 4,000.00	\$ 16,266.00	\$ 16,266.00
25	Amount of line 20 Related to Energy Conservation Measures	\$ 367,333.00	\$ 367,333.00	\$ 361,840.50	\$ 280,650.26
Signature of Executive Director		Date		Signature of Public Housing Director	
<i>[Signature]</i>		4-8-09			

\* To be completed for the Performance and Evaluation Report  
 \*\* To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 \*\*\* PHAs with under 250 units in management may use 100% of CFF Grants for Operations  
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Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2006		
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26P0520106				
Development Number Name/PHA-Wide Activities		Replacement Housing Factor Grant No:		Status of Work		
General Description of Major Work Categories		Development Account No.		Total Actual Cost		
		Quantity		Total Estimated Cost		
				*Revised		
				Original		
				Funds Obligated		
				Expenditures		
PHA Wide	Debt Service Bond Payment	1499		202,003.22	202,003.22	07 pay made
PHA Wide	Administration	1410		65,813.78	65,813.78	completed
PHA Wide	Fees & Costs	1430		10,000.00	12,226.50	completed
PA52-1A Webster	Install canopy at loading dock	1470	1	-	-	deleted
PA52-1A Webster	Electrical distribution upgrade	1460	100	194,398.00	197,262.71	Contracted
PA52-1A Webster	Energy Monitor Equipment	1460	100	69,085.00	69,085.00	completed
PA52-1A Webster	Replace Gas Ranges	1465.1	101	40,000.00	31,998.04	FY 07 comp
	Subtotal Webster			303,483.00	298,345.75	247,067.34
PA52-2 Modular	Install Crawl Space Vents	1460	60	-	-	To FY 07
PA52-2 Modular	Inspect & clean furnaces	1460	60	-	-	deleted
PA52-2 Modular	Replace 2nd floor tile	1460	60	-	-	To FY 07
PA52-2 Modular	Install dryer vents & washer cab	1460	60	-	-	To FY 07
PA52-2 Modular	Security Lights	1450	10	4,000.00	16,266.00	FY 07 comp
	Subtotal Modulars			4,000.00	16,266.00	16,266.00
PA52-5 Gliminger	Paint Sheds	1470	25	-	-	deleted
PA52-5 Gliminger	Replace Gas Ranges	1465.1	25	16,250.00	7,920.50	FY 07 comp
	Subtotal Gliminger			16,250.00	7,920.50	7,920.50
PA52-8 Cedar Court	Paint Sheds	1470	41	-	-	deleted
PA52-8 Cedar Court	Replace Gas Ranges	1465.1	41	41,000.00	12,989.62	FY 07 comp
PA52-8 Cedar Court	Replace Gas Furnaces	1460	41	-	29,911.83	Contracted
	Subtotal Cedar Court			41,000.00	42,901.45	12,989.62

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 \*\* To be completed for the Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report  
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 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
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 Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2006		
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26F0520106				
Development Number Name/PHA-Wide Activities		CFFP (Yes/No): No				
General Description of Major Work Categories		Replacement Housing Factor Grant No:				
		Development Account No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work
				Original	*Revised	
				Funds Obligated	*Funds Expended	
PA52-7 Scattered	Replace Gas Ranges	1465.1	40	15,600.00	12,672.80	12,672.80
	Subtotal Scattered Sites			15,600.00	12,672.80	12,672.80
	TOTAL FY 2006			658,150.00	658,150.00	576,959.76

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Annual Statement/Performance and Evaluation Report  
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 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
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 Expires 4/30/2011

Part I: Summary		Grant Type and Number	FFY of Grant: 2007
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26P052107	FFY of Grant Approval: 2007
Type of Grant		Replacement Housing Factor Grant No:	
Original Annual Statement _____ Reserve for Disasters/Emergencies _____ Revised Annual Statement (revision no: )			
X Performance and Evaluation Report for Period Ending: 12/31/2008			Final Performance and Evaluation Report
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost*
		Original	Revised**
		Obligated	Expended
1	Total non-CFP Funds		
2	1406 Operations (may not exceed 20% of line 21)***	\$ 40,000.00	\$ 40,000.00
3	1408 Management Improvements		
4	1410 Administration (may not exceed 10% of line 21)	\$ 65,176.00	\$ 65,176.00
5	1411 Audit		
6	1415 Liquidated Damages		
7	1430 Fees and Costs	\$ 19,464.00	\$ 49,162.40
8	1440 Site Acquisition		
9	1450 Site Improvements	\$ 16,000.00	\$ 16,000.00
10	1460 Dwelling Structures	\$ 304,755.00	\$ 275,056.60
11	1465.1 Dwelling Equipment - Nonexpendable		
12	1470 Non-dwelling Structures		
13	1475 Non-dwelling Equipment		
14	1485 Demolition		
15	1492 Moving to Work Demonstration		
16	1495.1 Relocation Costs		
17	1499 Development Activities****		
			87,023.20
			26,427.40
			47,250.00

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 \*\*\*\* RHF funds shall be included here

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b>		<b>FFY of Grant: 2007</b>	
<b>PHA Name: Housing Authority of the County of Lebanon</b>		Capital Fund Program Grant No: PA26P052107		FFY of Grant Approval: 2007	
Replacement Housing Factor Grant No:		Date of CFFP:			
<b>Type of Grant</b>		Reserve for Disasters/Emergencies		Revised Annual Statement (revision no: )	
<input checked="" type="checkbox"/> Original Annual Statement		Performance and Evaluation Report for Period Ending: 12/31/2008		Final Performance and Evaluation Report	
<b>Line Summary by Development Account</b>		<b>Total Estimated Cost</b>		<b>Total Actual Cost*</b>	
		Original	Revised**	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ 201,878.40	\$ 201,878.40	\$ 201,878.40	\$ 201,878.40
19	1502 Contingency (may not exceed 8% of line 20)	\$ 4,495.60	\$ 4,495.60		
20	Amount of Annual Grant ( sum of lines 2-19)	\$ 651,769.00	\$ 651,769.00	\$ 443,240.00	\$ 275,555.80
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs	\$ 8,000.00	\$ 11,000.00		
25	Amount of line 20 Related to Energy Conservation Measures				
<b>Signature of Executive Director</b>		<b>Date</b>		<b>Signature of Public Housing Director</b>	
		6-17-09			

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Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2007	
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26P0520107			
Development Number Name/PHA-Wide Activities		Development Account No.		Total Estimated Cost	
General Description of Major Work Categories		Quantity		Total Actual Cost	
		Revised		Status of Work	
		Original		Funds Obligated	
		**Funds Expended			
PHA Wide	Debt Service Bond Payment	9901	201,878.40	201,878.40	Paid
PHA Wide	Operations	1406	40,000.00	40,000.00	Obligated
PHA Wide	Administration	1410	65,176.00	65,176.00	Under Way
PHA Wide	Fees & Costs	1430	19,464.00	49,162.40	Under Way
PHA Wide	Contingency	1502	4,495.60	4,495.60	
<b>Total Agency Wide</b>			<b>331,014.00</b>	<b>360,712.40</b>	<b>315,555.80</b>
PA052P0001 - Washing	Repalce Elevators	1460	171,255.00	188,033.40	In design
PA052P0001 - all sites	Sidewalk Replacement	1450	500.00	500.00	In design
<b>Total PA052P0001</b>			<b>171,755.00</b>	<b>188,533.40</b>	
PA052P0001 - all sites	Replace Gas Ranges	1465.1	-	-	To FY06
PA052P0001 - Webster	Electric Sub Meters	1460	-	-	To FY 06
PA052P0001 - Webster	Security Lights	1450	5,000.00	5,000.00	In design
PA052P0001 - Webster	Sidewalk Replacement	1450	1,000.00	1,000.00	In design
<b>Subtotal Webster</b>			<b>6,000.00</b>	<b>6,000.00</b>	
PA052P0001 - Scattered	Security Lights	1450	3,000.00	3,000.00	To FY 07
PA052P0001 - Scattered	Repalce Gas Ranges	1465.1	-	-	FY 07 comp
PA052P0001 - Scattered	Sidewalk Replacement	1450	500.00	500.00	
<b>Subtotal Scattered Sites North</b>			<b>3,500.00</b>	<b>3,500.00</b>	
PA052P0001 - Modular	Security Lights	1450	-	-	To FY 06
PA052P0001 - Modular	Sidewalk Replacement	1450	500.00	500.00	In design
PA052P0001 - Modular	Install crawl space vents	1460	3,300.00	-	To FY 06
PA052P0001 - Modular	Replace 2nd floor tile	1460	18,500.00	-	Deleted

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 \*\* To be completed for the Performance and Evaluation Report

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2007		
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26P0520107				
Development Number Name/PHA-Wide Activities		Replacement Housing Factor Grant No:		Total Actual Cost		
General Description of Major Work Categories		Development Account No.		Total Estimated Cost		
		Quantity		*Revised		
				Original		
				**Funds Expended		
				Status of Work		
PA052P0001 - Modular	Dryer vents & washer cabinets	1460	20	8,000.00	-	To FY 06
Subtotal Modulars North				30,300.00	500.00	
Total PA052P0002				39,800.00	10,000.00	
PA052P0003 - Cedar	Security Lights	1450	5	2,000.00	2,000.00	In Design
PA052P0003 - Cedar	Replace gas ranges & hoods	1465.1	41	-	-	To FY 06
PA052P0003 - Cedar	Replace gas furnaces	1460	41	41,000.00	87,023.20	Under way
PA052P0003 - Cedar	Sidewalk replacement	1450	55 sf	500.00	500.00	In Design
Subtotal Cedar Court				43,500.00	89,523.20	
PA052P0003 - Gloinger	Sidewalk replacement	1450	110 sf	1,000.00	1,000.00	In Design
Subtotal Gloinger Meadows				1,000.00	1,000.00	
PA052P0003 - Modular	Security Lights	1450	6	-	-	To FY 06
PA052P0003 - Modular	Sidewalk replacement	1450	55 sf	500.00	500.00	In Design
PA052P0003 - Modular	Install crawl space vents	1460	40	6,700.00	-	To FY 06
PA052P0003 - Modular	Replace 2nd floor tile	1460	40	40,000.00	-	Deleted
PA052P0003 - Modular	Dryer vents & washer cabinets	1460	40	16,000.00	-	To FY 06
Subtotal Modulars South				63,200.00	500.00	
PA052P0003 - Scatters	Security Lights	1450	3	1,000.00	1,000.00	In Design
PA052P0003 - Scatters	Replace gas ranges	1465.1	24	-	-	To FY 06
PA052P0003 - Scatters	Sidewalk replacement	1450	55 sf	500.00	500.00	In Design
Subtotal Scattered Sites North				1,500.00	1,500.00	
Total PA052P0003				109,200.00	92,523.20	
Total FFY 2007				651,769.00	443,240.00	315,555.80

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Annual Statement/Performance and Evaluation Report  
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 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
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 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: PA26P052108 Replacement Housing Factor Grant No: Date of CFFP:		<b>FFY of Grant: 2008</b> <b>FFY of Grant Approval: 2008</b>	
<b>Type of Grant</b>		Original Annual Statement _____ Reserve for Disasters/Emergencies _____ Revised Annual Statement (revision no: _____)		Final Performance and Evaluation Report	
<b>X</b> Performance and Evaluation Report for Period Ending: 12/31/2008					
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost*</b>	
		<b>Original</b>	<b>Revised**</b>	<b>Obligated</b>	<b>Expended</b>
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21)***	\$ 30,000.00			\$ -
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$ 65,994.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 22,059.00			
8	1440 Site Acquisition				
9	1450 Site Improvements	\$ -			
10	1460 Dwelling Structures	\$ 337,355.00			
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities****				

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Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
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 OMB No. 2577-0226

Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: PA26P052108 Replacement Housing Factor Grant No: Date of CFFP:		<b>FFY of Grant: 2008</b> <b>FFY of Grant Approval: 2008</b>	
<b>Type of Grant</b>		<b>Original Annual Statement</b> _____ Reserve for Disasters/Emergencies _____ Revised Annual Statement (revision no: _____)			
<b>X Performance and Evaluation Report for Period Ending: 12/31/2008</b>		<b>Final Performance and Evaluation Report</b>			
<b>Summary by Development Account</b>		<b>Total Estimated Cost</b>		<b>Total Actual Cost*</b>	
<b>Line</b>		<b>Original</b>	<b>Revised**</b>	<b>Obligated</b>	<b>Expended</b>
18a	1501 Collateralization or Debt Service paid by the PHA	\$ 202,185.84		\$ 202,186.00	\$ -
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ 2,348.16			
19	1502 Contingency (may not exceed 8% of line 20)	\$ 659,942.00	\$ -	\$ 202,186.00	\$ -
20	Amount of Annual Grant ( sum of lines 2-19)				
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities	\$ 317,355.00			
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs	\$ 163,000.00			
25	Amount of line 20 Related to Energy Conservation Measures	\$ 202,185.84			
<b>Signature of Executive Director</b> <i>[Signature]</i>		<b>Signature of Public Housing Director</b>		<b>Date</b>	
				<i>4-8-09</i>	

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Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
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Part II: Supporting Pages  
 PHA Name: Housing Authority of the County of Lebanon  
 Grant Type and Number  
 Capital Fund Program Grant No: PA26P0520108  
 CFFP (Yes/No): No  
 Replacement Housing Factor Grant No:

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Funds Obligated	**Funds Expended	Status of Work
				Original	*Revised			
PHA Wide	Debt Service Bond Payment	9901		202,185.84		202,186.00	-	Paid
PHA Wide	Operations	1406		30,000.00			-	Obligated
PHA Wide	Administration	1410		65,994.00			-	Under Way
PHA Wide	Fees & Costs	1430		22,059.00			-	Under Way
PHA Wide	Contingency	1502		2,348.16			-	
	<b>Total Agency Wide</b>			<b>322,587.00</b>		<b>202,186.00</b>		
PA052P0001-Stevens	Replace roof over arcade at Stevens	1460	1200 sf	-			-	to stimulus
PA052P0001-Stevens	ADA modifications units & common	1460		70,000.00			-	In design
	<b>Total PA052P0001</b>			<b>70,000.00</b>				
PA052P0002 - All Sites	ADA modifications units & common	1460		126,500.00			-	In design
PA052P0002- Modular	Replace smoke detectors	1460	20	-			-	Deleted
	<b>Total PA052P0002</b>			<b>126,500.00</b>				
PA052P0003 - All Sites	ADA modifications units & common	1460		140,855.00			-	In design
PA052P0003-Modular	Replace smoke detectors	1460		-			-	Deleted
	<b>Total PA052P0003</b>			<b>140,855.00</b>				
	<b>Total FY 2008</b>			<b>659,942.00</b>		<b>202,186.00</b>		

\* To be completed for the Performance and Evaluation Report or a Revised Annual Statement

\*\* To be completed for the Performance and Evaluation Report



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U.S. Department of Housing & Urban Development  
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Part I: Summary		Grant Type and Number		FFY of Grant: 2009 ARRA	
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26S052250109		FFY of Grant Approval: 2009	
Type of Grant		Replacement Housing Factor Grant No:			
X Original Annual Statement		Reserve for Disasters/Emergencies		Revised Annual Statement (revision no: )	
Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Revised**	Obligated	Total Actual Cost*
		Original			Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21)***				\$
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$	69,506.00		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$	61,250.00		
8	1440 Site Acquisition				
9	1450 Site Improvements	\$	104,000.00		
10	1460 Dwelling Structures	\$	535,600.00		
11	1465.1 Dwelling Equipment - Nonexpendable	\$	65,000.00		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities****				

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Annual Statement/Performance and Evaluation Report  
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 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b>		<b>FFY of Grant: 2009 ARRA</b>	
<b>PHA Name: Housing Authority of the County of Lebanon</b>		Capital Fund Program Grant No: PA26S052250109		FFY of Grant Approval: 2009	
Type of Grant		Replacement Housing Factor Grant No:			
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report		Date of CFFP:			
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost*</b>	<b>Obligated</b>	<b>Expended</b>
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				\$ -
20	Amount of Annual Grant ( sum of lines 2-19)	\$ 835,356.00	\$		\$ -
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs	\$ 77,000.00	\$		
25	Amount of line 20 Related to Energy Conservation Measures	\$ 313,600.00	\$		
<b>Signature of Executive Director</b>		<b>Signature of Public Housing Director</b>		<b>Date</b>	
<i>[Signature]</i>		<i>[Signature]</i>		4-30-09	

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Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2009 ARRA			
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26S052250109					
Development Number Name/PHA-Wide Activities		CFEP (Yes/No): No					
General Description of Major Work Categories		Replacement Housing Factor Grant No:					
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work	
				Original	*Revised	Funds Obligated	**Funds Expended
PHA Wide	Administration	1410		69,506.00			
PHA Wide	Fees and Costs	1430		61,250.00			
	<b>Subtotal Authority Wide</b>			<b>130,756.00</b>			
PA052P0001 - Stevens	Replace com rm & arcade roof	1460	3700sf	100,000.00			
PA052P0001 - Stevens	Repair masonry & roof on sch tower	1460	1600sf	75,000.00			
PA052P0001 - Stevens	Repair arcade ceiling	1450	1000sf	15,000.00			
PA052P0001 - Stevens	Repave parking lot	1450	10,000sf	22,000.00			
PA052P0001 - Stevens	Repoint retaining wall	1450	900 sf	10,000.00			
PA052P0001 - Stevens	Install security cameras	1460	11 floors	44,000.00			
PA052P0001 - Washin	Repave parking lot	1450	10,000 sf	22,000.00			
PA052P0001 - Washin	Window replacement	1460	150 wind	75,000.00			
PA052P0001 - Washin	Install security cameras	1460	4 floors	22,000.00			
PA052P0001 - Washin	Install card access security system	1460	6 doors	11,000.00			
PA052P0001 - Washin	Replace fire alarm system	1465.1	60 units	65,000.00			
PA052P0001 - Washin	Replace electrical dist system	1460	60 units	55,000.00			
	<b>SUBTOTAL PA052P00001</b>			<b>516,000.00</b>			
PA052P0002 - Webster	Repave all dwelling parking pads	1450	100 units	50,000.00			
	<b>SUBTOTAL PA052P00002</b>			<b>50,000.00</b>			
PA052P0003 - Giltinger	Replace all windows	1460	25 units	52,500.00			
PA052P0003 - Cedar	Replace all windows	1460	41 units	86,100.00			
	<b>SUBTOTAL PA0520003</b>			<b>138,600.00</b>			
	<b>TOTAL FY 2009</b>			<b>835,356.00</b>			

\* To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 \*\* To be completed for the Performance and Evaluation Report





Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b>		<b>FFY of Grant: 2009</b>
<b>PHA Name: Housing Authority of the County of Lebanon</b>		<b>Capital Fund Program Grant No: PA26P052109</b>		<b>FFY of Grant Approval: 2009</b>
<b>Type of Grant</b>		<b>Replacement Housing Factor Grant No:</b>		
<b>X Original Annual Statement</b>		<b>Reserve for Disasters/Emergencies</b>		<b>Revised Annual Statement (revision no: )</b>
<b>Performance and Evaluation Report for Period Ending:</b>		<b>Final Performance and Evaluation Report</b>		
<b>Line Summary by Development Account</b>		<b>Total Estimated Cost</b>		<b>Total Actual Cost*</b>
		<b>Original</b>	<b>Revised**</b>	<b>Obligated</b>
1	Total non-CFP Funds			Expended
2	1406 Operations (may not exceed 20% of line 21)***	\$ 30,000.00		
3	1408 Management Improvements			\$ -
4	1410 Administration (may not exceed 10% of line 21)	\$ 65,041.04		
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs	\$ 50,000.00		
8	1440 Site Acquisition			
9	1450 Site Improvements	\$ 20,000.00		
10	1460 Dwelling Structures	\$ 293,100.00		
11	1465.1 Dwelling Equipment - Nonexpendable			
12	1470 Non-dwelling Structures			
13	1475 Non-dwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities****			

\* To be completed for the Performance and Evaluation Report  
 \*\* To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 \*\*\* PHAs with under 250 units in management may use 100% of CFP Grants for Operations  
 \*\*\*\* RHF funds shall be included here

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing & Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		Grant Type and Number Capital Fund Program Grant No: PA26P052109		FFY of Grant: 2009
PHA Name: Hoising Authority of the County of Lebanon		Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant Approval: 2009
Type of Grant	Reserve for Disasters/Emergencies		Revised Annual Statement (revision no: )	
X Original Annual Statement	Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report	
Line Summary by Development Account		Total Estimated Cost		Total Actual Cost*
	Original	Revised**	Obligated	Expended
18a 1501 Collateralization or Debt Service paid by the PHA 9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ 201,800.96			\$ -
19 1502 Contingency (may not exceed 8% of line 20)				
20 Amount of Annual Grant ( sum of lines 2-19)	\$ 659,942.00	\$ -	\$ -	\$ -
21 Amount of line 20 Related to LBP Activities				
22 Amount of line 20 Related to Section 504 Activities	\$ 258,000.00			
23 Amount of line 20 Related to Security - Soft Costs				
24 Amount of line 20 Related to Security - Hard Costs				
25 Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director	Signature of Public Housing Director		Date	
<i>[Signature]</i>			4-8-09	

\* To be completed for the Performance and Evaluation Report  
 \*\* To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 \*\*\* PHAs with under 250 units in management may use 100% of CFFP Grants for Operations  
 \*\*\*\* RHF funds shall be included here

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2009		
PHA Name: Housing Authority of the County of Lebanon		Capital Fund Program Grant No: PA26P0520109				
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Status of Work
				Original	*Revised	
				Funds Obligated	**Funds Expended	
PHA Wide	Debt Service Bond Payment	9901		201,800.96	-	
PHA Wide	Operations	1406		30,000.00	-	
PHA Wide	Administration	1410		65,041.04	-	
PHA Wide	Fees & Costs - Energy Audit	1430		50,000.00	-	
	<b>Total Agency Wide</b>			<b>346,842.00</b>	-	
PA052P0001	Sidewalk replacement - all projects	1450	500 sf	5,000.00	-	
PA052P0001-Washin	Window replacement	1460		-	-	
PA052P0001 -Washin	Replace flooring in main lobby	1460	500sf	7,500.00	-	to stimulus
PA052P0001 -all sites	ADA Modifications units & common	1460		86,000.00	-	
	<b>Total PA052P0001</b>			<b>98,500.00</b>	-	
PA052P0002 -all sites	Sidewalk replacement	1450	750 sf	7,500.00	-	
PA052P0002 -all sites	Tree prune & removal	1450	20	-	-	Deleted
PA052P0002 -all sites	ADA Modifications units & common	1460		86,000.00	-	
	<b>Total PA052P0002</b>			<b>93,500.00</b>	-	
PA052P0003 - all sites	Sidewalk replacement	1450	750sf	7,500.00	-	
PA052P0003- all sites	ADA Modifications units & common	1460		86,000.00	-	
PA052P0003 - scattered	Tree prune & replacement	1450	20	-	-	Deleted
PA052P0003 - Cedar	Window replacement	1460	41 units	-	-	to stimulus
PA052P0003 - Gloning	Window replacement	1460	25 units	-	-	to stimulus
PA052P0003 - Gloning	Tree prune & replacement	1450	40	-	-	Deleted
PA052P0003- - Gloning	Replace shower valves all units	1460	25 units	27,600.00	-	
	<b>Total PA052P0003</b>			<b>121,100.00</b>	-	
	<b>TOTAL FY 2009</b>			<b>659,942.00</b>	-	

\* To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 \*\* To be completed for the Performance and Evaluation Report



Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

Part I: Summary

PHA Name/Number		Lebanon County Housing PA052		Locality (City/County & State) Lebanon, PA Lebanon County		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2010	Work Statement for Year 3 FFY 2011	Work Statement for Year 4 FFY 2012	Work Statement for Year 5 FFY 2013	
B.	Physical Improvements Subtotal		\$326,250.00	\$308,450.00	\$320,000.00	\$325,000.00	
C.	Management Improvements		0	0	0	0	
D.	PHA-Wide Non-dwelling Structures and Equipment		0	\$17,500.00	0	0	
E.	Administration		\$65,990.00	\$65,990.00	\$65,990.00	\$65,990.00	
F.	Other		\$35,908.84	\$35,806.63	\$42,124.17	\$37,081.69	
G.	Operations		\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	
H.	Demolition		0	0	0	0	
I.	Development		0	0	0	0	
J.	Capital Fund Financing - Debt Service		\$201,793.16	\$202,195.37	\$201,827.83	\$201,870.31	
K.	Total CFP Funds		0	0	0	0	
L.	Total Non-CFP Funds		0	0	0	0	
M.	Grand Total		\$659,942.00	\$659,942	\$659,942	\$659,942	



Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2010			Work Statement for Year 3 FFY 2011		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
Agency Wide – Debt Service	N/A	201,793.16	Agency Wide – Debt Service	N/A	202,195.37	
Agency Wide – Operations	N/A	30,000	Agency Wide – Operations	N/A	30,000	
Agency Wide – Administration	N/A	65,990	Agency Wide – Operations	N/A	65,990	
Agency Wide – Fees and Costs	N/A	25,223	Agency Wide – Fees and Costs	N/A	25,333	
Agency Wide – Contingency	N/A	10,685.84	Agency Wide – Contingency	N/A	10,473.63	
<b>Total Agency Wide</b>		<b>333,692</b>	<b>Total Agency Wide</b>		<b>333,992</b>	
PA052P0001 – Sevens Landscape Improvements	1000LF planting beds	\$23,000	PA052P0001 – Sevens Replace overhead door	1	5,000	
<b>Total PA052P0001</b>		<b>23,000</b>	<b>Entire 11 story building</b>		<b>95,000</b>	
PA052P0002 – Webster Replace Roofs	100 Units	170,000	PA052P0001 – Sevens Clean, repair, and ext walls	Entire 4 story building	20,000	
PA052P0002 – Webster Replace Gutters	100 Units	20,250	PA052P0001 – Washington Clean, repair, seal ext walls	60 units	115,900	
PA052P0002 – Modulars Replace Roofs	20 Units	30,000	PA052P0001 – Washington Install sprinkler system	50 SF	2,500	
PA052P0002 – Modulars Replace Gutters	20 Units	4,000	PA052P0001 – All Sites Sidewalk Repairs	<b>Total PA052P0001</b>	<b>238,400</b>	
<b>Total PA052P0002</b>		<b>224,250</b>	PA052P0002 – All Sites Sidewalk Repairs	50 SF	2,500	
PA052P0003 – Modulars Replace Roofs	40 Units	70,000	<b>Total PA052P0002</b>		<b>2,500</b>	
PA052P0003 – Modulars Replace Gutters	40 Units	9,000	PA052P0003 – Cedar Court Upgrade Sanitary Sevens	Entire project	47,550	
<b>Total PA052P0003</b>		<b>79,000</b>	PA052P0003 – All Sites Replace Trench	1	17,500	
			PA052P0003 – Goochger Replace Parking Area	41 units	20,000	
			<b>Total PA052P0003</b>		<b>85,000</b>	
<b>Subtotal of Estimated Cost</b>		<b>\$659,942</b>	<b>Subtotal of Estimated Cost</b>		<b>\$659,942</b>	



***APPENDIX 6***

***HUD'S QUESTIONNAIRE ON  
BARRIERS TO AFFORDABLE HOUSING***

America's Affordable Communities Initiative	U.S. Department of Housing and Urban Development	OMB approval no. 2535-0120 (exp. 6/30/2010)
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Public reporting burden for this collection of information is estimated to average 3 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used for encourage applicants to pursue and promote efforts to remove regulatory barriers to affordable housing. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

## Questionnaire for HUD's Initiative on Removal of Regulatory Barriers

### Part A. Local Jurisdictions. Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdictions or Counties [Collectively, Jurisdiction]

	1	2
<p>1. Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a "housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a "housing element," please enter no. If no, skip to question # 4.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>2. If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>3. Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>4. Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<p>5. If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>6. If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>7. If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>8. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: "<i>Smart Codes in Your Community: A Guide to Building Rehabilitation Codes</i>" (<a href="http://www.huduser.org/publications/destech/smartcodes.html">www.huduser.org/publications/destech/smartcodes.html</a>)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>9. Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes?</p> <p>Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>10. Does your jurisdiction's zoning ordinance or land use regulations permit manufactured (HUD-Code) housing "as of right" in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction's "HUD Consolidated Plan?" If yes, attach a brief list of these major regulatory reforms.	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
14. Does your jurisdiction give "as-of-right" density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
16. Does your jurisdiction provide for expedited or "fast track" permitting and approvals for all affordable housing projects in your community?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
18. Does your jurisdiction allow "accessory apartments" either as: a) a special exception or conditional use in all single-family residential zones or, b) "as of right" in a majority of residential districts otherwise zoned for single-family housing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Total Points:</b>		

**Part B. State Agencies and Departments or Other Applicants for Projects Located in Unincorporated Areas or Areas Otherwise Not Covered in Part A**

	1	2
1. Does your state, either in its planning and zoning enabling legislation or in any other legislation, require localities regulating development have a comprehensive plan with a "housing element?" If no, skip to question # 4	<input type="checkbox"/> No	<input type="checkbox"/> Yes
2. Does your state require that a local jurisdiction's comprehensive plan estimate current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate, and middle income families, for at least the next five years?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
3. Does your state's zoning enabling legislation require that a local jurisdiction's zoning ordinance have a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped in these categories, that can permit the building of affordable housing that addresses the needs identified in the comprehensive plan?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
4. Does your state have an agency or office that includes a specific mission to determine whether local governments have policies or procedures that are raising costs or otherwise discouraging affordable housing?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
5. Does your state have a legal or administrative requirement that local governments undertake periodic self-evaluation of regulations and processes to assess their impact upon housing affordability address these barriers to affordability?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
6. Does your state have a technical assistance or education program for local jurisdictions that includes assisting them in identifying regulatory barriers and in recommending strategies to local governments for their removal?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
7. Does your state have specific enabling legislation for local impact fees? If no skip to question #9.	<input type="checkbox"/> No	<input type="checkbox"/> Yes
8. If yes to the question #7, does the state statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development ( <i>nexus</i> ) and a method for fee calculation?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
9. Does your state provide significant financial assistance to local governments for housing, community development and/or transportation that includes funding prioritization or linking funding on the basis of local regulatory barrier removal activities?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

<p>10. Does your state have a mandatory state-wide building code that a) does not permit local technical amendments and b) uses a recent version (i.e. published within the last five years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification?</p> <p>Alternatively, if the state has made significant technical amendment to the model code, can the state supply supporting data that the amendments do not negatively impact affordability?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>11. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: <i>“Smart Codes in Your Community: A Guide to Building Rehabilitation Codes”</i> (<a href="http://www.huduser.org/publications/destech/smartcodes.html">www.huduser.org/publications/destech/smartcodes.html</a>)</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>12. Within the past five years has your state made any changes to its own processes or requirements to streamline or consolidate the state’s own approval processes involving permits for water or wastewater, environmental review, or other State-administered permits or programs involving housing development. If yes, briefly list these changes.</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>13. Within the past five years, has your state (i.e., Governor, legislature, planning department) directly or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or panels to review state or local rules, regulations, development standards, and processes to assess their impact on the supply of affordable housing?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>14. Within the past five years, has the state initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the states’ “Consolidated Plan submitted to HUD?” If yes, briefly list these major regulatory reforms.</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>15. Has the state undertaken any other actions regarding local jurisdiction’s regulation of housing development including permitting, land use, building or subdivision regulations, or other related administrative procedures? If yes, briefly list these actions.</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p><b>Total Points:</b></p>		

***APPENDIX 7***  
***GLOSSARY OF TERMS***

**Affordable Housing:** Affordable housing is generally defined as housing where the occupant is paying no more than 30 percent of gross income for gross housing costs, including utility costs.

**AIDS and Related Diseases:** The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome.

**Alcohol/Other Drug Addiction:** A serious and persistent alcohol or other drug addiction that significantly limits a person's ability to live independently.

**Area of Low Income Concentration:** Those areas where more than 51% of the households have incomes of less than 80% of the median income, adjusted for family size.

**Area of Racial/Ethnic Concentration:** An area in which the percentage of minority persons exceeds the percentage for the City as a whole.

**Assisted Household or Person:** For the purpose of specifying one-year goals for assisting households or persons, a household or person is assisted if, during the coming Federal fiscal year, they will benefit through one or more programs included in the jurisdiction's investment plan. A renter is benefited if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated, or newly constructed, and/or received rental assistance. An existing homeowner is benefited during the year in which the home's rehabilitation is completed. A first-time Homebuyers is benefited if a home is purchased during the year. A homeless person is benefited during the year if the person becomes a occupant of transitional or permanent housing. Households or persons who will benefit from more than one program activity must be counted only once. To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see Section 882.109).

**CHDO:** Community Housing Development Organization as defined by HUD 24 CFR 92.2.

**Committed:** Generally means there has been a legally binding commitment of funds to a specific project to undertake specific activities.

**Consistent with the CP:** A determination made by the jurisdiction that a program application meets the following criterion: The Annual Plan for that fiscal year's funding indicates the jurisdiction planned to apply for the program or was willing to support an application by another entity for the program; the activities serve the geographic area designated in the plan; and the activities benefit a category of residents for which the jurisdiction's five-year strategy shows a priority.

**Cost Burden > 30%:** The extent to which gross housing costs, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Cost Burden > 50% (Severe Cost Burden):** The extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Disabled Household:** A household composed of one or more persons at least one of whom is an adult (a person of at least 18 years of age) who has a disability. A person shall be considered to have a disability if the person is determined to have a physical, mental or emotional impairment that: (1) is expected to be of long-continued and indefinite duration, (2) substantially impedes his or her ability to live independently, and (3) is of such a nature that the ability could be improved by more suitable housing conditions. A person shall also be considered to have a disability if he or she has a developmental disability as defined in the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001-6006). The term also includes the surviving member or members of any household described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the household at the time of his or her death.

**Economic Independence and Self-Sufficiency Programs:** Programs undertaken by Public Housing Agencies (PHAs) to promote economic independence and self-sufficiency for participating families. Such programs may include Project Self-Sufficiency and Operation Bootstrap programs that originated under earlier Section 8 rental certificate and rental voucher initiatives, as well as the Family Self-Sufficiency program. In addition, PHAs may operate locally-developed programs or conduct a variety of special projects designed to promote economic independence and self sufficiency.

**Elderly Household:** A family in which the head of the household or spouse is at least 62 years of age.

**Existing Homeowner:** An owner-occupant of residential property who holds legal title to the property and who uses the property as his/her principal residence.

**Extremely Low Income:** Household income less than or equal to 30% of the Median Family Income.

**Family:** A household comprised of one or more individuals. (The National Affordable Housing Act (NAHA) definition required to be used in the CHAS rule - equivalent to Census definition of household.) The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth, marriage or adoption. The term "household" is used in combination with the term "related" in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated. (See also "Homeless Family").

**Family Self-Sufficiency (FSS) Program:** A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources to provide supportive services, to enable participating families to achieve economic independence and self-sufficiency.

**Federal Preference for Admission:** The preference given to otherwise eligible applicants under HUD's rental assistance programs who, at the time they seek housing assistance,

are involuntarily displaced, living in substandard housing, or paying more than 50 percent of family income for rent.

**First-Time Homebuyer:** An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the homebuyer.

**FmHA:** The Farmers Home Administration, or programs it administers.

**For Rent:** Year round housing units which are vacant and offered/available for rent. (U.S. Census definition)

**For Sale:** Year round housing units which are vacant and offered/available for sale only. (U.S. Census definition)

**Frail Elderly:** An elderly person who is unable to perform at least 3 activities of daily living (i.e., eating, dressing, bathing, grooming, and household management activities).

**Group Quarters:** Facilities providing living quarters that are not classified as housing units. (U.S. Census definition). Examples include: prisons, nursing homes, dormitories, military barracks, and shelters.

**HOME:** The HOME Investment Partnership Act, which is Title II of the National Affordable Housing Act.

**Homeless Family:** Family that includes at least one parent or guardian and one child under the age of 18, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

**Homeless Individual:** An unaccompanied youth (17 years or under) or an adult (18 years or older) without children.

**Homeless Youth:** Unaccompanied person 17 years of age or under who is living in situations described by terms "sheltered" or "unsheltered".

**HOPE 1:** The HOPE for Public and Indian Housing Homeownership Program, which is Title IV, Subtitle A of the National Affordable Housing Act.

**HOPE 2:** The HOPE for Homeownership of Multifamily Units Program which is Title IV, Subtitle B of the National Affordable Housing Act.

**HOPE 3:** The HOPE for Homeownership of Single Family Homes Program, which is Title IV, Subtitle C of the National Affordable Housing Act.

**Household:** One or more persons occupying a housing unit (U.S. Census definition). See also "Family".

**Housing Problems:** Households with housing problems include those that: (1) occupy units meeting the definition of physical defects; (2) meet the definition of overcrowded; and (3) meet the definition of cost burden > 30%.

**Housing Unit:** An occupied or vacant house, apartment, or a single room (SRO housing) that is intended as separate living quarters. (U.S. Census definition)

**Institutions/Institutional:** Group quarters for persons under care or custody. (U.S. Census definition)

**Large Related:** A household of 5 or more persons which includes at least 2 related persons.

**LIHTC:** (Federal) Low Income Housing Tax Credit.

**Low-Income:** Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. NOTE: HUD income limits are updated annually and are available from local HUD offices for the appropriate jurisdictions. (This term corresponds to low- and moderate-income households in the CDBG Program.)

**Moderate Income:** Households whose incomes are between 81 percent and 95 percent of the median income for the area, as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 95 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (The definition is unique to the CHAS.)

**Non-Elderly Household:** A household which does not meet the definition of "Elderly Household," as defined above.

**Non-Homeless Persons with Special Needs:** Includes frail elderly persons, persons with AIDS, disabled families, and families participating in organized programs to achieve economic self-sufficiency.

**Non-Institutional:** Group quarters for persons not under care or custody. (U.S. Census definition used)

**Occupied Housing Unit:** A housing unit that is the usual place of residence of the occupant(s).

**Other Household:** A household of one or more persons that does not meet the definition of a Small Related household or a Large Related household, or is an elderly household comprised of 3 or more persons.

**Other Income:** Households whose incomes exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller or larger families.

**Other Low-Income:** Households whose incomes are between 51 percent and 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This term corresponds to moderate-income in the CDBG Program.)

**Other Vacant:** Vacant year round housing units that are not For Rent, For Sale, or Vacant Awaiting Occupancy or Held. (U.S. Census definition)

**Overcrowded:** A housing unit containing more than one person per room. (U.S. Census definition)

**Owner:** A household that owns the housing unit it occupies. (U.S. Census definition)

**Physical Defects:** A housing unit lacking complete kitchen or bathroom (U.S. Census definition). Jurisdictions may expand upon the Census definition.

**Project-Based (Rental) Assistance:** Rental Assistance provided for a project, not for a specific tenant. Tenants receiving project-based rental assistance give up the right to that assistance upon moving from the project.

**Public Housing CIAP:** Public Housing Comprehensive Improvement Assistance Program.

**Public Housing MROP:** Public Housing Major Reconstruction of Obsolete Projects.

**Rent Burden > 30% (Cost Burden):** The extent to which gross rents, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Rent Burden > 50% (Severe Cost Burden):** The extent to which gross rents, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Renter:** A household that rents the housing unit it occupies, including both units rented for cash and units occupied without cash payment of rent. (U.S. Census definition)

**Renter Occupied Unit:** Any occupied housing unit that is not owner occupied, including units rented for cash and those occupied without payment of cash rent.

**Section 215:** Section 215 of Title II of the National Affordable Housing Act. Section 215 defines what constitutes "affordable" housing projects under the Title II HOME Program.

**Service Needs:** The particular services identified for special needs populations, which typically may include transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services to prevent premature institutionalization and assist individuals to continue living independently.

**Severe Cost Burden:** See Cost Burden > 50%.

**Severe Mental Illness:** A serious and persistent mental or emotional impairment that significantly limits a person's ability to live independently.

**Sheltered:** Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter, including emergency shelters, transitional housing for the homeless, domestic violence shelters, residential shelters for runaway and homeless youth, and any hotel/motel/apartment voucher arrangement paid because the person is homeless. This term does not include persons living doubled up or in overcrowded or substandard conventional housing. Any facility offering permanent housing is not a shelter, nor are its residents homeless.

**Small Related:** A household of 2 to 4 persons which includes at least two related persons.

**Substandard Condition and Not Suitable for Rehabilitation:** Dwelling units that are in such poor condition as to be neither structurally nor financially feasible for rehabilitation. (i.e.: the cost of acquisition and rehabilitation exceeds the market value of the unit after rehabilitation).

**Substandard Condition but Suitable for Rehabilitation:** Units that do not meet local housing code and have at least one major system that is inoperable but which are economically viable (i.e.; cost of acquisition and rehabilitation does not exceed the value of the unit after rehabilitation) and structurally sound.

**Substantial Amendment:** A major change in a housing strategy submitted between scheduled annual submissions. It will usually involve a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

**Substantial Rehabilitation:** Rehabilitation of residential property at an average cost for the project in excess of \$25,000 per dwelling unit.

**Supportive Housing:** Housing, including Housing Units and Group Quarters, that have a supportive environment and includes a planned service component.

**Supportive Service Need in FSS Plan:** The plan that PHAs administering a Family Self-Sufficiency program are required to develop to identify the services they will provide to participating families and the source of funding for those services. The supportive services may include child care; transportation; remedial education; education for completion of secondary or post secondary schooling; job training, preparation and counseling, substance abuse treatment and counseling; training in homemaking and parenting skills; money management, and household management; counseling in homeownership; job development and placement; follow-up assistance after job placement; and other appropriate services.

**Supportive Services:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, and job training.

**Tenant Assistance:** Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

**Tenant-Based (Rental) Assistance:** A form of rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance. The assistance is provided for the tenant, not for the project.

**Total Vacant Housing Units:** Unoccupied year round housing units. (U.S. Census definition)

**Unsheltered:** Families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g., streets, parks, alleys, etc.).

**Vacant Awaiting Occupancy or Held:** Vacant year round housing units that have been rented or sold and are currently awaiting occupancy, and vacant year round housing units that are held by owners or renters for occasional use. (U.S. Census definition)

**Vacant Housing Unit:** Unoccupied year-round housing units that are available or intended for occupancy at any time during the year.

**Very Low-Income:** Households whose incomes do not exceed 50 percent of the median area income for the area, as determined by HUD, with adjustments for smaller and larger families and for areas with unusually high or low incomes or where needed because of prevailing levels of construction costs or fair market rents. (This term corresponds to low-income households in the CDBG Program.)

**Worst-Case Needs:** Unassisted, very low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced.

**Year Round Housing Units:** Occupied and vacant housing units intended for year round use. (U.S. Census definition). Housing units for seasonal or migratory use are excluded.