



SIMONE COLLINS
LANDSCAPE ARCHITECTURE
119 EAST LAFAYETTE STREET NORRISTOWN, PA 19401
PHONE: 610.239.7601 FAX: 610.239.7606
WWW. SIMONECOLLINS.COM

MEETING NOTES

Project:	Coleman Memorial Park Master Plan Update	Project No.:	SC# 22084.00
Location:	City Hall 735 Cumberland Street Lebanon, PA 17042	Meeting Date:	2/27/23
		Issued:	3/2/23

ATTENDEE LIST:

Simone Collins (SC):

- Pete Simone, RLA, FASLA, Principal
- Liz Krohn, MLA, Project Manager
- Jack Nichols, Staff Landscape Architect

City of Lebanon:

- Sherry Capello, Mayor of the City of Lebanon
- Janelle Mendoff, City of Lebanon Community & Economic Development Administrator
- Joe O. Morales, City of Lebanon Council Member
- Dave Funk, Chair - Coleman Memorial Park Board of Trustees

GENERAL NOTES:

Presentation

- Pete Simone and Liz Krohn of Simone Collins led the group through a brief presentation and discussion which included the following elements:
 - Introductions
 - Project Team and Experience
 - Master Plan Process
 - Site Context and History
 - Proposed Improvements
 - Survey Results
 - Discussion and Brainstorming
 - Next Steps

Discussion

Facts

- Lots of shade
- Lack of promotion for amphitheater, its use, and different events
 - Equipment in the amphitheater is owned by 'Music in the Park'
- Friends of Coleman Memorial Park
- For popular events people park in the slope north of the amphitheater parking lot
- Lots of deer pressure
- Park use growth in last 3 years
- Coleman History Walking Tour via phone coming soon!
- Pool
 - The board members did not want to remove the pool, but it was losing money and in need of significant repairs

Concepts

- Public interest and/or satisfaction was expressed for the following facilities:
 - Existing Walking Trails
 - Future Union Canal Tunnel Park connection (2023-2024)
 - Future Disc Golf Course (2023-2024)
 - Proposed Splash Pad and Skate Park – both would be free to public
 - Roller Hockey/ Skating Rink
 - BMX Bike Park
 - Community Garden (raised planters)
 - Nature Center and associated programming
 - Pool (replacement)
 - Splash pad is good for young children, but older children do not have a place to go in the summer; other municipalities have pools
- Additional improvements mentioned by the public:
 - Better signage
 - Nature/ plant signage
 - Better trail markings needed
 - especially for the nature trail (orange trail markers)
 - More trash cans throughout the park
 - First pavilion within the park – needs better ground plane
 - Removing former minigolf fence – in process
 - Removal or repurposing of old gate where Donough Drive meets 20th Street
 - Could possibly be a firelane?
 - ADA
 - More ADA parking
 - Consider ADA Ramp north of Amphitheater
 - Accessibility is especially difficult during popular events
 - Deer resistant plants

- Public interest mentioned for the following programming:
 - Continuation of fireworks for holidays/ events
 - Continuation of food truck events and Christkindl Market
 - Leave lawn by Carriage House open for events (food trucks, Christkindl Market, etc.)
 - Potential Nature Center programming
 - Showcase park history more
- Volunteering
 - Friends of Coleman Memorial Park
 - Individuals and companies interested in volunteering are encouraged to speak to Dave Funk, dfunk@funkconstruction.com
- Sponsorship
 - Need to get the word out about sponsoring park improvements (i.e. bench, trees, etc.)
- Public Survey
 - Include version in Spanish
 - Include a 'never' option for questions regarding what parks people regularly and occasionally visit
- Hispanic population involvement
 - Include Spanish versions of the survey and meeting flyers
 - Have a translator at public meetings

Potential Partners

- DCNR (Department of Conservation and Natural Resources)
- DCED (Department of Community and Economic Development)
- TreeVitalize
- City Historical Society
- School District

Next Steps

- Additional feedback sought
- City to check with DCNR on the need to have update completely finished prior to grant application on April 5th
- Create survey in Spanish
- Simone Collins to confer with the City on the next steps / additional input

This report represents the Professional's summation of the proceedings and is not a transcript. Unless written notice of any correction or clarification is received by the Professional within ten days of issue, the report shall be considered factually correct and shall become part of the official project record.

Sincerely,

SIMONE COLLINS, INC.
LANDSCAPE ARCHITECTURE

Liz Krohn, MLA
Project Manager