City of Lebanon
735 Cumberland Street, Lebanon, PA 17042
Phone: (717) 639-2800

Building Permit Application

□ Residential (circle one) single/detached duplex semi-detached row-home / townhouse
   Multi-Family (# of units _____) Rental License # __________________________
□ Commercial / Existing use: __________________________ Proposed use: __________________________

Project Type: (see reverse side for additional projects)
□ Dwelling □ Addition □ Renovation □ Detached Garage (>1000 sq ft) □ Deck (above 30”)
□ Pool ( __ Above Ground __ In-Ground __ Storable) □ Electrical □ HVAC □ Plumbing
□ Change of Use □ Other: ______________________________________________________________________

Project Description: __________________________________________________________________________
__________________________________________________________

Project Address: ______________________________________ City ______ State _____ Zip ______

Applicant Name: (Print Clearly) ______________________________________________________________________
Mailing Address: ______________________________________ City ______ State _____ Zip ______
Phone: __________________ Email: __________________ Fax: __________________
Project Cost: ____________________________ Total Square Footage: ______________

__________________________________________________________
Applicant Signature Date

If the contractor is the applicant, the contractor shall be responsible for unpaid permit fees unless the owner signs the application below.

Contractor Information*

*Contractor must provide a Certificate of Insurance listing the City of Lebanon as the certificate holder.
Contractor: ______________________________________ Workmen’s Compensation Insurance: □ Yes □ No*
State Registration # ____________________________ * Attach notarized exemption form

Owner Information: (if different from applicant)
□ I am the owner of this property and I am assuming all insurance responsibility for this permit.
Owner Name: ______________________________________ Phone # __________________
Owner’s Address: __________________________________ City ______ State _____ Zip ______
Owner’s Signature: ____________________________

Projects cancelled, or permits not picked up within 30 days of issue date, will be invoiced for 50% of City permit fee and third party plan review fees. Fees unpaid for 90 days may be subject to a 10% interest rate or maximum allowable by law. Unpaid fees after one year are subject to a lien upon the property. Section 1314.07

⇒ Two complete sets of detailed building construction and floor plans (Commercial & Mixed Use plans require 3 sets that are signed and sealed by a licensed design professional)
⇒ For HVAC projects - Public Safety Fire Inspection Permit # __________________________ (if required)

Building Code Official may enter a building, structure or premises during normal business hours or at a time agreed to by owner or owner’s agent to perform inspections or to enforce the Uniform Construction Code.

*** Please Choose Building Inspector***
Associated Building Inspections LLC (ABI) _________
Commonwealth Code Inspection Services, Inc. (CCIS) _______
Additional Projects / Zoning Information:

- □ Detached Garage ( <1000 sq ft)
- □ Deck (below 30”)
- □ Fence
- □ Shed
- □ Utility (<160 sq ft)
- □ Home Occupation
- □ Demolition
- □ Patio
- □ Driveway
- □ Landscape / Retaining Wall (Height _____)
- □ Other
- □ Sign (circle all that apply) Fascia Projecting Wall Freestanding Suspended Roof Billboard Temporary Flashing/Moving

Project Description:

___________________________________________________________________________
___________________________________________________________________________
___________________________________________________________________________

Sign Details:

- □ Illuminated
- □ Non-Illuminated

<table>
<thead>
<tr>
<th>Dimensions (Sign #1)</th>
<th>Length _____ x Height _______</th>
<th>Total Sq Ft ________</th>
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<tbody>
<tr>
<td>Dimensions (Sign #2)</td>
<td>Length _____ x Height _______</td>
<td>Total Sq Ft ________</td>
</tr>
<tr>
<td>Dimensions (Sign #3)</td>
<td>Length _____ x Height _______</td>
<td>Total Sq Ft ________</td>
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Façade Length ______________ (Linear Feet) Street Frontage ______________

Height of sign from finished grade (sign #1) ________ ft (sign #2) ________ ft (sign #3) ________ ft

The following documents must be submitted with all applications:

⇒ Two complete sets of detailed site plans showing location of existing and proposed structures including distances to all property lines and street right of ways

⇒ Three copies of sign drawings, schematics, disconnect switch and wind load (if applicable) - All electric signs must be U/L listed and plans must be signed/sealed by a design professional.

Office Use Only

Property Information:

Fair Market Value (structures only) ________________________________

Zoning District __________ Flood Designation ___________ GIS # __________

Number of off-street parking spaces (existing _________ proposed _________) Sign Zone / Type ______/

Total Lot Area __________ Impervious Square Footage ____________ Lot Coverage % ______

Setback Requirements:

- Front: __________ Date sent to CCIS: __________
- Side: __________ Date Issued: __________
- Rear: __________ Date of CO __________

Zoning Officer Approval: ___________________________ Date: __________