

MONDAY, JULY 22, 2024

The regular monthly meeting of the Council of the City of Lebanon, Pa., was held in Dixon Council Chamber of City Hall, Lebanon, Pa., this evening, Chairperson Morales presiding.

The meeting was called to order at 6:30 p.m.

Present--Mrs. Haitos, Mr. Martin, and Mr. Morales, Chairperson. Absent—Mr. Maguire and Mr. Potash.

Also present were Mayor Sherry L. Capello; Jeffrey Campbell, Deputy Fire Chief; Chief of Police Bret Fisher; Michael M. Miller, City Solicitor; Janelle Mendoff, Community and Economic Development Administrator; A.J. Sweitzer, Fire Chief; Chad Yeagley, Director of Public Works; seven persons in the audience; and two members of the news media.

The minutes of the June 24, 2024, City Council meeting were presented by the City Clerk. There being no corrections, deletions or additions, the minutes were approved as presented.

Chairperson Morales announced that Council received a budget report for the period January 1 through June 30, 2024. Mayor Capello reported that 50 percent of the fiscal year is completed; revenues are at 68 percent; and expenditures are at 39 percent. She reported that we are performing better than budget in both categories.

Chairperson Morales announced that Council received the following communications:

- a. Mayor Sherry L. Capello, informing Council of the appointment of Recycling Coordinator Constance Bretz to the Greater Lebanon Refuse Authority, effective July 2, 2024. Mayor Capello reported that the Greater Lebanon Refuse Authority's bylaws require that a representative from the most populated area serve on the Board and the Executive Board. She added that historically, the Recycling Coordinator has served as the City of Lebanon's representative.
- b. Mayor Sherry L. Capello, informing Council of the reappointment of Wayne Tarvin, 1125 Nowlen Street, Lebanon, to the City of Lebanon Zoning Hearing Board for a five-year term, effective July 15, 2024. Mayor Capello reported that Mr. Tarvin is a retired architect from a firm in York City. He was initially appointed to the Zoning Hearing Board as an alternate member and when Michael Barrett passed earlier this year, Mr. Tarvin was appointed to fill Mr. Barrett's unexpired term. Councilmember Martin expressed his appreciation to Mr. Tarvin for making the five-year commitment to serve.

Chairperson Morales introduced Resolution No. 11, as follows:

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF WAYNE TARVIN TO THE CITY OF LEBANON ZONING HEARING BOARD FOR A FIVE-YEAR TERM, EFFECTIVE JULY 15, 2024.

JOURNAL OF COUNCIL – JULY 22, 202

Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. The Mayor's reappointment of Wayne Tarvin, 1125 Nowlen Street, Lebanon, to the City of Lebanon Zoning Hearing Board for a five-year term, effective July 15, 2024, is hereby confirmed.

Mayor Capello reported that the *Pennsylvania Municipalities Planning Code* requires the governing body to make appointments to the Zoning Hearing Board and the *City of Lebanon Home Rule Charter* requires the Mayor to make appointments to Boards. Hence, the reason for both the communication and the resolution.

Resolution No. 11 was passed finally on motion of Mr. Morales, seconded by Mr. Martin. Yeas--Mrs. Haitos, Mr. Martin, and Mr. Morales, Chairperson--3; nays--none.

Mr. Martin introduced Resolution No. 12, as follows:

A RESOLUTION APPROVING SPECIFICATIONS FOR REQUESTS FOR PROPOSALS FOR PROFESSIONAL AUDITING SERVICES FOR THE YEAR ENDING DECEMBER 31, 2024, WITH OPTIONS TO EXTEND THROUGH DECEMBER 31, 2026.

Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. Specifications for Requests for Proposals for professional auditing services for the year ending December 31, 2024, with options to extend through December 31, 2026, be and the same are hereby approved.

Mayor Capello reported that it is standard operating procedure for the City to place a Request for Proposals for auditing services every three years. Currently, Barbacane Thornton and Company serves as the City of Lebanon's auditor.

Resolution No. 12 was passed finally on motion of Mr. Martin seconded by Mr. Morales. Yeas--Mrs. Haitos, Mr. Martin, and Mr. Morales, Chairperson--3; nays--none.

Mrs. Haitos introduced Resolution No. 13, as follows:

A RESOLUTION CONFIRMING THE APPOINTMENT OF THE LAW FIRM OF ECKERT SEAMANS CHERIN AND MELLOTT, LLC, AS CITY SOLICITOR, EFFECTIVE JULY 15, 2024.

Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

JOURNAL OF COUNCIL – JULY 22, 202

SECTION 1. The Mayor’s appointment of the law firm of Eckert Seamans Cherin and Mellott, LLC, 213 Market Street, 8th Floor, Harrisburg, Pennsylvania, effective July 15, 2024, at an annual salary of Thirty-Six Thousand Dollars (\$36,000.00) is hereby confirmed.

Mayor Capello reported that Mike Miller has served as the Labor Counsel for the City of Lebanon since 2010. The City has a long tenure with the law firm of Eckert Seaman. Previous City Solicitors Tricia Springer and Morgan Madden were also with the same law firm but recently resigned to take positions in the private sector. Mr. Miller stated that he has done municipal work his entire career and is pleased to serve as Solicitor for the City of Lebanon.

Resolution No. 13 was passed finally on motion of Mrs. Haitos, seconded by Mr. Morales. Yeas--Mrs. Haitos, Mr. Martin, and Mr. Morales, Chairperson--3; nays--none.

Mr. Martin called up Bill No. 3 on final reading, the title of which is as follows: “AN ORDINANCE AMENDING ARTICLE 930, ‘RECYCLING’, OF THE CODIFIED ORDINANCES OF THE CITY OF LEBANON, PA., TO AMEND SECTIONS REGARDING DEFINITIONS, SEPARATION OF RECYCLABLES, AND PREPARATION OF STORAGE AND RECYCLABLES”.

Mayor Capello reported that the purpose of the amendment is to correct an oversight in the text during the initial adoption in 2006. She added that high grade office paper is listed in Subsection 930.02, but it is not defined.

Bill No. 3 was passed finally on motion of Mr. Martin, seconded by Mrs. Haitos. Yeas--Mrs. Haitos, Mr. Martin, and Mr. Morales, Chairperson--3; nays--none.

Craig Gates, 47 Berwyn Park, Lebanon, announced that the Community of Lebanon Association’s Car and Motorcycle Show will be held on August 18, from 12:00 noon-4:00 p.m. in front of the County Municipal Building. He reported that 2023 was one of the biggest shows in the history of this event.

Cornell Wilson, 27 South Sixth Street, Lebanon, announced that the Back-to-School Festival will be held at Lebanon Alumni Stadium on August 3, from 9:00 a.m.-12:00 noon. Approximately 1,000 backpacks and other school supplies will be distributed to students at no fee during the event. The event is organized by Making a Difference and United Way of Lebanon County and is open to all students residing in Lebanon County.

Mr. Wilson also reported that there are numerous canopies, realtor signs, and grills blocking the entire sidewalk throughout the City. Mayor Capello asked Mr. Wilson report the locations and the appropriate staff will respond to address the issue.

The meeting was adjourned at 6:45 p.m.

CHERYL J. GIBSON, Clerk