

MONDAY, JUNE 22, 2026

The regular monthly meeting of the Council of the City of Lebanon, Pa., was held in Dixon Council Chamber of City Hall, Lebanon, Pa., this evening, Chairperson Martin presiding.

The meeting was called to order at 6:34 p.m.

Present--Mrs. Haitos, Mr. Maguire, Mr. Potash, Mr. Wilson, and Mr. Martin, Chairperson.
Absent—none.

Also present were Mayor Sherry L. Capello; Deputy Fire Chief Jeff Campbell; City Solicitor Andrew Francos (via teleconference); Eric Sims, Chief of Police; A.J. Sweitzer, Fire Chief; nine persons in the audience; and two members of the news media.

Chairperson Martin announced that following the Pre-Council meeting on June 18, 2026, Council met in Executive Session to discuss a lease agreement.

The minutes of the May 26, 2026, City Council meeting were presented by the City Clerk. There being no corrections, deletions or additions, the minutes were approved as presented.

Chairperson Martin announced that Council received a budget report for the period January 1-May 31, 2026. Mayor Capello reported that 42 percent of the fiscal year is completed; revenues are at 56 percent; and expenditures are at approximately 30 percent. Overall, we are performing better than budget in both categories.

Mr. Martin introduced Resolution No. 5, as follows:

A RESOLUTION RECORDING A DEEP SENSE OF LOSS IN THE DEATH OF JAMES M. FICK, FORMER MEMBER OF LEBANON CITY COUNCIL.

WHEREAS, the people of the City of Lebanon were saddened to learn of the death of James M. Fick, former member of Lebanon City Council; and

WHEREAS, Mr. Fick served on Lebanon City Council from 2002-2010; and

WHEREAS after his tenure on Lebanon City Council, Mr. Fick continued his public service to the community when he was appointed to the City of Lebanon Planning Commission in July 2015. Mr. Fick served on the Planning Commission until September 2024.

WHEREAS, during his tenure on Lebanon City Council, Mr. Fick proved to be a capable and hardworking official, and we are grateful for his dedication and tireless efforts to the betterment of the City of Lebanon; and

WHEREAS, we mourn the loss of James M. Fick, and extend to his family our sincere sympathy during this time of bereavement.

NOW, THEREFORE, Be It Resolved by the Council of the City of Lebanon, Pa., and it is hereby resolved by the authority of the same, That:

SECTION 1. We record our profound sense of loss in the death of James M. Fick, and present this resolution to his family as an expression of our sincere condolences.

Mayor Capello reported that Mr. Fick served on Lebanon City Council for eight years and later served on the Planning Commission for nine years. She stated that she first met Mr. Fick when he was serving on the Zoning Hearing Board of South Lebanon Township and she was employed as a Zoning Officer for the Lebanon County Planning Department. During her tenure as a Zoning Officer, Mr. Fick was always kind and respectful. She added that he gave back to the community through his service to government as well as his church. She stated that Mr. Fick was a wonderful person and will be missed by all.

Resolution No. 5 was passed finally on motion of Mr. Martin, seconded by Mr. Potash. Yeas--Mrs. Haitos, Mr. Maguire, Mr. Potash, Mr. Wilson, and Mr. Martin, Chairperson--5; nays--none.

The resolution was presented to Janice Fick, widow of James Fick.

Mrs. Haitos introduced Resolution No. 6, as follows:

A RESOLUTION ACCEPTING A DEED OF DEDICATION FROM DAVID DRUMMOND, FOR APPROXIMATELY .029 ACRES OF LAND TO BE USED FOR THE WIDENING OF A PUBLIC RIGHT-OF-WAY.

Be It Resolved by the Council of the City of Lebanon, Pennsylvania, and it is hereby resolved by the authority of the same, That:

SECTION 1. A Deed of Dedication dated June 22, 2026, from David Drummond, for approximately .029 acres of land to be used as a public right-of-way for the widening of a public right-of-way as set forth in the Deed of Dedication is hereby accepted.

SECTION 2. A copy of said Deed of Dedication is attached to and hereby made part of this resolution.

SECTION 3. The proper officials of the City of Lebanon shall record said Deed of Dedication in the Recorder of Deeds Office of Lebanon County.

SECTION 4. Any resolution or part of resolution conflicting with the provisions of this ordinance be and the same is hereby repealed so far as the same affects this ordinance.

Mayor Capello reported that in order to meet the cartway requirement, Mr. Drummond needed to widen the cartway of Canton Street by three feet in order to meet basic access requirement for the subdivision of his land. The proposed lot was to allow for a principal use to be established on the carriage house property. She added that all other code requirements have been met and this is similar to the situation at the former Northwest Elementary School. She

clarified that the address of the property is 122 South Fourth Street and the new residence will be at 127 Canton Street.

Resolution No. 6 was passed finally on motion of Mrs. Haitos, seconded by Mr. Maguire. Yeas--Mrs. Haitos, Mr. Maguire, Mr. Potash, Mr. Wilson, and Mr. Martin, Chairperson--5; nays--none.

Mr. Martin introduced Bill No. 2, as follows:

AN ORDINANCE RETROACTIVELY APPROVING THE MAYOR OF THE CITY OF LEBANON'S EXECUTION OF A LEASE AGREEMENT BETWEEN THE CITY OF LEBANON AND KRATZENBERG AND ASSOCIATES, INC., D/B/A KEYSTONE COLLECTIONS GROUP, FOR A PORTION OF CITY HALL, 735 CUMBERLAND STREET, LEBANON,

Be It Ordained by the Council of the City of Lebanon, Pa., and it is hereby ordained by the authority of the same, That:

SECTION 1. Lebanon City Council retroactively approves the Mayor of the City of Lebanon's execution of a lease agreement between the City of Lebanon and Kratzenberg and Associates, Inc., d/b/a Keystone Collections Group, for a portion of City Hall, 735 Cumberland Street, Lebanon, for a monthly fee of \$1,000.00 for an initial period of one year beginning July 1, 2026, and ending June 30, 2027.

SECTION 2. A copy of said lease agreement is attached to and hereby made part of this ordinance.

SECTION 3. Any ordinance or part of ordinance conflicting with the provisions of this ordinance, be and the same is hereby repealed so far as the same affects this ordinance.

Mayor Capello reported that Keystone Collections was a tenant when the City occupied a portion of the Municipal Building. When city offices moved to Downtown Lebanon, the County continued leasing space to Keystone Collections Group. The County of Lebanon is ready to begin renovations at the Municipal Building and Keystone Collections had to vacate its office space as of June 30. It was the consensus of the Lebanon County Tax Collection Committee that a local office was not needed. However, Keystone Collections had more than 5,700 visits to its local office last year and she felt it was a benefit to have a local office which would bring foot traffic to the downtown. The City offered space at City Hall for an initial period of July 1-June 30 with an option to renew. She added that at that time, the Tax Collection Committee will probably be ready to receive RFP's for tax collection services. Mayor Capello explained that the area to be leased is two co-working offices on the second floor that were not being used very often and meet ADA requirements. Additionally, parking is available for the public. Councilmember Maguire commended Mayor Capello for being alert to the need and utilizing the space the best that we can.

Bill No. 2 was introduced and will be considered on final reading at the City Council meeting of July 27, 2026, on motion of Mr. Martin, seconded by Mr. Potash. Yeas--Mrs. Haitos, Mr. Maguire, Mr. Potash, Mr. Wilson, and Mr. Martin, Chairperson--5; nays--none.

Mayor Capello announced that a special Council meeting will be held on July 2 at 4:45 p.m. The agenda will include the reading of the instructions from the City's Bicentennial Committee regarding the time capsule; the rededication of the Declaration of Independence; the public's sign on to the rededication of the Declaration of Independence; a speech on the Principles of the Declaration of Independence; the reading of the Declaration of Independence; and a presentation by the Lebanon County Historical Society. In addition, the wooden liberty bell commissioned by Dr. Jeffrey Yocum will be on display for the meeting.

On July 1 at 8:00 a.m., the unearthing of the time capsule at the Liberty Pole of Coleman Memorial Park is scheduled. At 8:20 a.m., there will be a discussion by the Lebanon County Historical Society and two guests from the burying of the time capsule in 1976 will speak.

An essay contest "Lebanon 2026-Lebanon 2076-A Letter to the Future" will be held and the selected essays will be included in the time capsule. The age categories will include elementary students; middle school students; high school students; adults 18-64; and senior citizens 65+. Essays must be submitted by 4:00 p.m. on July 15.

The time capsule will be buried at the end of July. A date and time will be announced in the near future.

On July 4, 2026, the 250th Anniversary Celebration will be held at the Lebanon Fairgrounds and Expo Center. The festivities will conclude with a performance by the Lebanon Community Concert Band, sponsored by the Coleman Memorial Park Board of Trustees, from 7:00 p.m.-8:00 p.m.; a program at 8:00 p.m.; and fireworks at 9:15 p.m.

On July 7, 2026, the Big Boy Whistle Stop will be held at the 8th Street Train Station. The event will include comments from the 250th Anniversary Committee, comments from the Lebanon County Historical Society, a Gettysburg Address enactment, the background of the Big Boy, and the welcome of the Big Boy train and conductor upon arriving in Lebanon City. Mayor Capello announced that all roadwork in the City of Lebanon will be suspended on July 7 in conjunction with this event; several property owners granted permission to use their property for parking; multiple streets will be closed; and Lebanon Transit has revised one of its routes to allow bus patrons to be dropped off at C&L Street; however, there is a minimal cost to use the bus service. Additionally, there will be food trucks and stands at the YMCA lot and Visit Lebanon Valley, the Community of Lebanon Association, the YMCA, and the City of Lebanon will have booths at the event.

Councilmember Maguire asked if the essay contest is only open to city residents to which Mayor Capello responded that essays will be accepted from non-city residents; however, bonus points will be given to city residents.

Councilmember Wilson asked when residents of Lebanon County can begin enrolling in the Dog Park to which Mayor Capello responded July 13. Mayor Capello reported that she did not have the number of applicants to date; however, she will have that information for the July meeting.

Patrice Royer, 524 Canal Street, Lebanon, requested repair of the potholes on Sarah Street, between Fifth and Sixth Streets, Lebanon.

Craig Gates, 47 Berwyn Park, Lebanon, extended thanks to the City of Lebanon for the repair of the “Welcome to Lebanon” signs. He reminded everyone that the Community of Lebanon Association is holding a “Christmas in July Food Truck Palooza” on July 15 at the 9th and Walton Streets parking lot to raise funds to cover the cost of the annual holiday parade.

The meeting was adjourned at 7:19 p.m.

CHERYL J. GIBSON, Clerk