

CITY OF LEBANON

Application for Buyer Notification Certificate

Date Received: _____

Date of Settlement: _____

Property Street Address		Name & Address of Requesting Firm:	
Name & Address of Current Owner		Requesting Firm:	
		Phone:	
		Email:	
Name & Address of Prospective Purchaser		Mail/Email Certificate to:	
*** If the Purchaser is an "LLC" provide the primary officers name as well Name: Address: Phone: Email:		Date required _____ If would like it mailed (*Must include self-addressed stamped envelope)	
Current Use of Property		Fees:	
<input type="checkbox"/> Single family residence <input type="checkbox"/> Multi-family; Number of units ____ <input type="checkbox"/> Commercial <input type="checkbox"/> Mercantile <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Other <input type="checkbox"/> Mixed Use; specify: _____		<u>\$25.00</u> - if application is received more than 72 hours prior to req. pick up date. <u>\$45.00</u> - if less than 72 hours <u>\$60.00</u> - if ordered after settlement Please make check payable to City of Lebanon	

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Return completed form to:
 City of Lebanon
 735 Cumberland Street,
 Lebanon, PA 17042

Email: jesquivel@lebanonpa.org
 Phone: (717) 717-639-2800

Note: Certificates will be released upon submission of all required information.

This form is available at <https://www.lebanonpa.org/city-services/city-departments/buyer-notification-certificates>